

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
REGULAR MEETING
January 7, 2008**

Council President Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for Roll Call were: Arnold Dalldorf, Joel Foxley, Rick Gustad, Gary Iedema, Jerry Overweg, and Todd Spoelstra. Others present were: Steve Christensen, Kevin Kuiper, Ralph Nachtigal, and Nicole Westerhuis.

AGENDA. No changes were made to the agenda.

MINUTES. Westerhuis read aloud the December 17 regular meeting and December 24 special meeting minutes. Dalldorf moved and Foxley seconded to approve the minutes as read. Motion passed on voice vote.

REPORTS.

Mayor & Councilmembers. No report.

Community Center. Westerhuis gave the community center report. She stated that in 2007, total revenues of \$18,982.10 were received and expenditures were \$41,733.88. Spoelstra stated he was asked why the community center loses money each year. Westerhuis explained that the expenses include LP, electricity, and insurance for the library, city office and wellness center as well as the community center. Of the 2007 expenses, 66% of the \$41,733.88 was for LP, electricity, insurance and garbage service.

Westerhuis stated that Ken Lucas has resigned from the Community Center board. **Council President Gustad appointed Foxley to the community center board to finish out the term of Ken Lucas.**

Finance Officer. Westerhuis reported the following. 1) Would like to purchase a computer, 2 19” monitors, and 2 Microsoft Office 2007 licenses from Cole’s Computers at a cost of \$1,904. **Iedema moved and Overweg seconded purchasing a computer, 2 19” monitors and 2 Microsoft Office 2007 licenses from Cole’s Computers at a cost of \$1,904. Motion passed on voice vote.** 2) Distributed information comparing gallons of water purchased from Randall Community Water District to gallons of water billed out. The year 2003 showed a percentage loss of 11%, compared to a 10% loss in 2004, a 4.7% loss in 2005, a 1.26% loss in 2006, and a 5.36% loss in 2007. This can be attributed at least in part to the city changing out water meters in the last couple years. 3) Working on W-2’s and 1099’s. 4) Would like to attend an Annual Report Workshop in Mitchell January 11th. 5) PDIII is holding their monthly meeting at the Community Center Wednesday. 6) The Community Center banquet will be held January 26th.

Police Department. Police Chief Christensen reported the following for the month of December.

AGE RELATED ISSUES

| JUVENILE CONTACTS (<18) | Nos. | ADULT CONTACTS (Over 18) | Nos. |
|--|-------------|--|-------------|
| Verbal Warnings | 5 | Verbal Warnings | 3 |
| Written Warnings | 3 | Written Warnings | 12 |
| Written Citations | 0 | Written Citations | 3 |
| Charged By Warrant | 0 | Arrest by Warrant | 0 |
| Total Traffic Stops (Non-Alcohol) | 8 | Total Traffic Stops (Non-Alcohol) | 18 |
| | | | |

| | | | |
|---------------------------------------|----------|---------------------------------------|----------|
| Complaints Received | 0 | Complaints Received | 0 |
| Field Sobriety Tests Only | 0 | Field Sobriety Tests Only | 0 |
| DWI Arrests | 0 | DWI Arrests | 0 |
| Open Container Citations | 0 | Open Container Citations | 0 |
| Underage Consumption Cit. | 0 | Underage Consumption Cit. | 0 |
| Total Alcohol Related Contacts | 0 | Total Alcohol Related Contacts | 0 |
| | | | |

NON-AGE DELINEATED CONTACTS

| Property Related Issues | Nos. | Family Violence | Nos. |
|--|-------------|-----------------------------------|-------------|
| Vehicle Accidents (under \$250) | 0 | Complaints | 0 |
| Vehicle Accidents (over \$250) | 3 | Arrests | 0 |
| Burglary Complaints | 0 | Protective Custody | 0 |
| Burglary Arrests | 0 | | |
| Robbery Complaints | 0 | Dog Issues | |
| Robbery Arrests | 0 | Complaints | 1 |
| Theft Reports | 0 | Dogs Captured | 0 |
| Vandalism Reports | 0 | Dogs Terminated | 0 |
| Auto Thefts | 0 | Owners Warned | 0 |
| Hit & Run Property | 0 | Owners Issued Tickets | 0 |
| Ambulance Asst. | 0 | | |
| Officers Asst. | 0 | Other Animals – Complaints | 1 |
| 911 Calls | 1 | Terminated | 0 |

GENERAL OPERATIONS STATISTICS

| | | | |
|--|---------------|-----------------------------------|----------|
| Miles Driven on Ford Crown Vic 99 | 1012 | Unlocked Doors Downtown | 0 |
| Miles Driven on Ford Crown Vic 06 | 1713 | Overtime Hours | |
| Time Vehicle Out of Service | 3 hrs. | Training Sessions Attended | 0 |
| Hours Spent in Court | 4 hrs. | Business Alarms | 0 |
| Funeral Escorts | 1 | Motorist Assists | 1 |

Public Works. Kuiper reported the following. 1) Requesting volunteers for lead/copper sampling because of RCWD's change in chlorination. 2) Completed the first Spruce Up project at Jean Sybesma's. Total cost with fuel, man hours, dirt and equipment hours is over \$3,500. 3) Would like to attend the water conference in Pierre January 9-10. 4) REA is looking for replacement poles for the softball field. 5) Chuck Schmilling looked at the concrete pile at the landfill. He will be providing a cost estimate for crushing. 6) Meyerink Farm Service has completed the snow bucket. 7) Asked Councilmember Overweg what questions he had at the last meeting regarding his trip to the hydrant plant in Texas.

PUBLIC FORUM. No requests.

BUILDING PERMITS. No applications.

FINANCE REPORT. Westerhuis gave the finance report for the period ending December 31, 2007.

BILLS. Westerhuis presented the bills. *(Attached as separate document)*. **Overweg moved and Spoelstra seconded to approve the bills as presented. Motion passed on roll call vote 6 to 0.**

CITY/SCHOOL ELECTION. Westerhuis presented a proposal to combine the City and School elections and use the optional city/school election date of the third Tuesday in June. **Dalldorf moved and Foxley seconded to approve combining the City and School elections and using the optional election date of Tuesday, June 17, 2008. Motion passed on voice vote.**

DESIGNATE OFFICIAL DEPOSITORY. Foxley moved and Iedema seconded approving Bank of the West as the City's official checking and money market/savings depository for fiscal year 2008, and approving Bank of the West, First Fidelity Bank, Fort Randall Federal Credit Union, and Edward Jones as depositories for Certificates of Deposit. Motion passed on voice vote.

DESIGNATE OFFICIAL NEWSPAPER. Spoelstra moved and Dalldorf seconded approving The Platte Enterprise as the City's official newspaper for fiscal year 2008. Motion passed on voice vote.

RESOLUTION #010708-1 EMPLOYEE PAY. Westerhuis presented the following resolution.

Resolution #010708-1

WHEREAS, South Dakota Codified Law provides that the governing board of each municipal corporation shall publish with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased;

THEREFORE, be it, and it hereby is,

RESOLVED, by the City Council of Platte, South Dakota that the following salaries and wages be and the same are hereby approved for the year 2008.

Salaried Personnel

| | |
|-------------------|--|
| Steve Christensen | \$40,753.00/Yr |
| John Schroeder | \$26,000.00/Yr |
| Nicole Westerhuis | \$39,640.00/Yr + \$25.00 per special meeting |

Full Time Hourly Personnel

| | |
|----------------|-------------|
| Dan Dufrain | \$13.66/Hr. |
| Kevin Kuiper | \$17.07/Hr. |
| Holly Voetberg | \$11.12/Hr. |

Part Time Hourly Personnel

| | |
|------------------------------|----------------------|
| Jackie McCullough | \$8.26/Hr. |
| Eugene Westendorf | \$8.26/Hr. |
| Patricia Kuipers | \$175/Mo+20% rentals |
| Certified Police Officer | \$11.85/Hr. |
| Non-Certified Police Officer | \$9.92/Hr. |
| Election Officials | \$7.46/Hr. |

Mayor & City Council

| | |
|----------------|--|
| Mayor | \$3,000 per year stipend + \$50.00 per meeting |
| Council member | \$1,500 per year stipend + \$50.00 per meeting |

DATED: _____

Rick Gustad
Acting Mayor / Council President

ATTEST:

Nicole Westerhuis
City Finance Officer

Spaelstra moved and Dalldorf seconded approving Resolution #010708-1. Motion passed on roll call vote 6 to 0.

OPERATING TRANSFER. Westerhuis explained that due to an additional bill for the Montana Avenue South Project and receipt of the \$6,000 grant from SCWDD, the transfers to the Montana Avenue Capital Project Fund that were approved at the special meeting on December 24 need to be changed. **Foxley moved and Spaelstra seconded approving a transfer from the General Fund to the Montana Avenue Capital Project Fund in the amount of \$99,909.33, a transfer from the Water Fund to the Montana Avenue Capital Project Fund in the amount of \$72,588.26, and a transfer from the Sewer Fund to the Montana Avenue Capital Project Fund in the amount of \$102,952.66. Motion passed on voice vote.**

WASTEWATER STUDY – BROSZ ENGINEERING. Kuiper explained the agreement proposed by Brosz Engineering. A study will be done **Foxley moved and Iedema seconded authorizing Council President Gustad to sign the Wastewater Study agreement. Motion passed on roll call vote 6 to 0.**

“NICKEL A DRINK” Legislative Proposal. Westerhuis stated that a memo was received from the SD Municipal League regarding proposed legislation to raise the price of alcoholic beverages a dime a drink. The original legislation stated a nickel a drink, but it was later changed to a dime. About 15% of what is raised will go to cities, which would equate to approximately \$14,000 per year. The SDML was polling cities to determine whether or not they would support this legislation. All informally agreed that the city would be in support. No official action taken.

LETTER OF RESIGNATION – KEN LUCAS. Lucas submitted a letter of resignation effective January 4, 2008. **Spaelstra moved and Foxley seconded accepting Lucas’ letter of resignation. Motion passed on voice vote.** Council President Gustad stated that the council will need to appoint a replacement Mayor to serve until the election in June. He asked that this topic be placed on the next agenda.

EXECUTIVE SESSION – PERSONNEL MATTERS. **Overweg moved and Dalldorf seconded entering into executive session at 8:40 p.m. for discussion of personnel matters. Motion passed on voice vote. Council President Gustad declared an end to executive session at 8:49 p.m.**

COUNCIL COMMENTS. There being no further business before the City Council, **Spaelstra moved and Iedema seconded to adjourn the meeting at 8:50 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Rick Gustad
Acting Mayor/Council President

By: _____
Nicole Westerhuis
City Finance Officer