

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
UNAPPROVED REGULAR MEETING
May 7, 2012**

Mayor Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for Roll Call were: Arnold Dalldorf, Rich Hoppe, Rick Gustad, Jarrod Lang, Jerry Overweg, and Todd Spoelstra. Councilmember Joel Foxley was absent for the meeting. Others present were: Kevin Kuiper, Shauna Meyerink, Ralph Nachtigal, and Brandon Semmler.

AGENDA.

MINUTES. Councilmember Hoppe motioned to approve the April 16, 2012, regular meeting minutes as presented. Motion seconded by Lang. Motion carried on voice vote.

REPORTS.

Councilmember Hoppe: inquired if a building permit had been submitted by Glenda Huggins for the greenhouse shed going up at 211 West 7th Street. Meyerink has not received a building permit to date. Mayor Gustad requested that Meyerink send Huggins a letter reminding her of the zoning ordinance.

Councilmember Dalldorf: reported that he has received more complaints regarding the semi and trailer parked on the corner of 4th Street and Pennsylvania Avenue. Dalldorf questioned if there was anything that could be done within the City Ordinance policies. Meyerink pulled the Municipal Ordinances and presented to Mayor Gustad the Ordinance regarding parking. Chief Semmler will contact the owner and discuss the concern. Councilmember Dalldorf also questioned if the nuisance ordinance pertained at all to the windmill and other such items laying outside of the fence. It was not determined to fall within the ordinance.

Councilmember Spoelstra: reported that he was questioned about the building along Highway 45 owned by Randall Brumbaugh. Spoelstra stated the comment was made that the building looks like a nuisance. It was noted that Brumbaugh has been working on the building.

Remaining Councilmembers: No report.

Mayor Gustad: No report.

Finance Officer. Meyerink reported on the following topics: 1) there has been a fair amount of yard waste continuing to go to the landfill. Meyerink asked the council if they would like to consider extending free disposal of the yard waste. **Councilmember Spoelstra motioned to extend free dumping of yard waste at the landfill throughout the month of May. Motion seconded by Overweg. Motion carried on voice vote.** 2) Meyerink reported that she had received a request to close 13th Street during Reign Fest on Saturday July 14th from 1:00 p.m. until the event is over and cleaned up. **Councilmember Overweg motioned to close 13th Street during Reign Fest on Saturday July 14th from 1:00 p.m. until after cleanup of the event. Motion seconded by Dalldorf. Motion carried on voice vote.** 3) Meyerink informed the council it was time to designate a new delegate to the Southern Missouri Recycling & Waste Management District. Councilmember Lang has been the delegate for the past year. Mayor Gustad appointed Councilmember Lang as the Southern Missouri Recycling & Waste Management District delegate and Councilmember Hoppe as the alternate. 4) Upon renewal of the C.A.N. Surety Bond Premium, Meyerink asked the council if they thought the bond limits should be reviewed by the Finance Committee. The current limits have been established for some time now and with different projects going on it may be time to review them. Meyerink was asked to contact other cities similar in size to Platte and see what their bond limits are set at. No action

was taken at this time. 5) As this year the City is scheduled to change financial institutions, Meyerink is in the process of comparing compatible services among all financial institutions.

Police Department. Chief Semmler presented the following report for the month of April.

AGE RELATED ISSUES

JUVENILE CONTACTS (<18)	Nos.	ADULT CONTACTS (Over 18)	Nos.
Verbal Warnings	6	Verbal Warnings	5
Written Warnings	2	Written Warnings	7
Written Citations	1	Written Citations	3
Charged By Warrant	0	Arrest by Warrant	1
Total Traffic Stops (Non-Alcohol)	9	Total Traffic Stops (Non-Alcohol)	16
Complaints Received	3	Complaints Received	1
Field Sobriety Tests Only	0	Field Sobriety Tests Only	0
DWI Arrests	0	DWI Arrests	0
Open Container Citations	0	Open Container Citations	0
Underage Consumption Cit.	0	Underage Consumption Cit.	0
Total Alcohol Related Contacts	3	Total Alcohol Related Contacts	1

NON-AGE DELINEATED CONTACTS

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents (under \$250)	1	Complaints	0
Vehicle Accidents (over \$250)	2	Arrests	0
Burglary Complaints	0	Protective Custody	0
Burglary Arrests	0	Domestic Violence Calls	0
Welfare Checks	1	Dog Issues	
Robbery Arrests	0	Complaints	2
Theft Reports	2	Dogs Captured	0
Vandalism Reports	1	Dogs Terminated	0
Auto Thefts	0	Owners Warned	2
Hit & Run Property	0	Owners Issued Tickets	0
Other Complaints	4		
Officers Asst.	2	Other Animals – Complaints	0
911 Calls	1	Terminated	0

GENERAL OPERATIONS STATISTICS

Miles Driven on 2011 Dodge P/U	1750	Ambulance Assists	0
Miles Driven on Ford Crown Vic 09	1300	Community Service Performed	2
Time Vehicle Out of Service	0 hrs.	Training Sessions Attended	2
Hours Spent in Court	2hrs.	Business Alarms	0
Funeral Escorts	2	Motorist Assists	1

Chief Semmler reported on the following topics: 1) In cases where a penalty fine is not stated in the ordinance, Semmler questioned how he should handle certain complaints or warnings. It was explained to

Chief Semmler that the penalties are usually listed at the end of the chapter or title of the ordinance. 2) Semmler reported there has been a recent rash of thefts in Platte and asked permission to place a warning in the paper. The council all agreed that would not be a problem. Chief Semmler discussed the options of the City offering rewards for information in the conviction of the thefts; however, the City does not currently have a rewards policy. Chief Semmler was encouraged to contact other communities regarding their reward policies. 3) Following the Chief's Convention in Deadwood, Semmler plans to take part of the Chief mentoring program. 4) The department is continuing May Mobilization and will be citing for seat belt use. Councilmember Spoelstra questioned if this was a nationwide program or just something Semmler wanted to enforce. Chief Semmler stated it is a nationwide program. 5) Semmler reported that he recently reviewed the Police Departments Personnel Policy Manual and feels that some updates need to be made. Language will be drafted for council review and discussed when presented.

Public Works. City Superintendent Kuiper reported on the following topics: 1) Al VanderHeiden has started working. 2) Kuiper discussed the Contaminated Dump Site at the landfill. The monitoring wells will be tested in the near future. The soil at the site will be tested at a later date when Kuiper believes it will pass the testing. When soil passes the soil will be used for cover on the bury pile. Mayor Gustad questioned how long the soil must remain in the contaminated site before being used elsewhere. Kuiper replied the soil must continually be worked until the soil is clean. 3) The lagoons are continuing to be discharged and the testing is going good. Kuiper reported that the aerators have been a great asset. 4) Kuiper informed the council that he had attended a sewer system conference. Kuiper stated he learned lots of new information at the conference. 5) The landfill has been inspected by the state and the City did pass inspection. There was one area of concern which will be reported on when the report arrives. 6) Work has begun on Rag Town Road. The ditches have been pulled and are now draining pretty good. Kuiper stated he is going to allow traffic to pack the road some before applying any gravel. 7) The City's maintainer needs two cylinder valves repaired and its engine requires compression testing along with new injectors. RDO estimated a total cost of \$3,300.00 to repair everything. There is currently no damage to the maintainer. Councilmember Spoelstra stated it needs to be fixed. Councilmember Lang agreed. 8) Councilmember Lang questioned Kuiper if the department plans to begin spraying earlier this year for mosquitoes. Kuiper stated they will start earlier but at this time there is no concern of West Nile from the mosquito that is currently hatching. The West Nile carrier will be mid July. Councilmember Spoelstra asked if Kuiper was the only certified person to spray for mosquitoes. Currently that is the case.

PUBLIC FORUM.

CLAIMS.

The invoice for Kuip's Hardware in the amount of \$270.00 was discussed in some detail. The invoices were for two occasions where Mark Kuiper snaked the sewer line of Fergie's Pub & Barrister. After some research by City Superintendent Kuiper, the line was not to be found on any of the sewer lines maintained by the City. The council discussed the matter and determined the line to be a service line for the four/five businesses on that block. **Councilmember Overweg motioned to approve all claims except the Kuip's Hardware claim for \$270.00. Motion seconded by Dalldorf. Motion carried on roll call vote of 6-0.** *(Attached as separate document)*

BUILDING PERMITS.

Meyerink reported to the council the following approved building permits: 1) a 100' long by 6' high wooden privacy fence along the south side of Donna Travis's property located at 810 South Main. 2) Weins Sales Connection LLC was approved for three permits: a) a 4'x8' hard vinyl sign attached to the building, b) a 8'x16' upper level deck to the west side of the building, and c) a decorative fence on the North side with a couple of accent posts on the West side all at the property located at 110 West 3rd Street. 2) a 21' long by 31" high fence on the front of Frank Larsen's house located at 800 South Indiana Avenue.

OLD BUSINESS.

NEW BUSINESS.

Fire Training Facility: Fire Chief Rick Gustad presented the council with the following information: The mobile live-fire training trailer is scheduled to arrive this fall. The Fire Department has a goal of creating a permanent training facility that would house this trailer as well as some other props that will allow for training that they now have to travel to other areas to accomplish. The department expects the facility to become a regional asset that will be used by many departments as these types of opportunities are very scarce in South Dakota. They envision departments traveling to Platte, spending a day or the weekend doing live fire training. The area by the airport will be vacated when the National Guard closes operations in Platte. The fence and building that is there now will remain. The property is city owned ground and part of the airport. That area would be a perfect location for the training facility. Fire Chief Gustad has spoken with City Superintendent Kuiper and Kuiper does not foresee the Maintenance Department having any use for the area. Helm's & Associates have also been contacted to find out if the FAA would allow fire training operations in that particular area. It is an acceptable use of the property, but does require some paperwork and official approval by the FAA which the Airport Engineers would take care of. The space is not usable for hangar space due to FAA restrictions on taxi-ways and run-way protection zones. With all said, Fire Chief Rick Gustad asked the council for their approval to pursue placing the live-fire training trailer at the Platte Municipal Airport in the soon to be vacated area. **Councilmember Spoelstra moved to grant permission to place a live-fire training trailer at the Platte Municipal Airport which was previously obtained by the National Guard Unit and to use the reserved funds in the Fire Hall Expansion Fund for any expenses related to establishing water and electricity to the area. Motion seconded by Hoppe. Motion carried on voice vote.**

Light on Kansas Street: Meyerink told the council the previous decision was to table the decision of installing a street light on the corner of Kansas and 4th Street until a building permit had been issued for the area. Now that a building permit has been approved, Meyerink asked the council if they would like to install a street light. **Councilmember Dalldorf motioned and Lang seconded to request Northwestern Energy to install a street light at the corner of Kansas Avenue and 4th Street. Motion carried on voice vote.**

Lifeguard Salary: Meyerink explained that she had been contacted by Kaysa Marlo regarding her hourly pay for the 2012 Lifeguard season. Marlo was under the understanding that she was receiving \$8.35 an hour when she worked for the City in 2010. Meyerink pulled a couple of pay reports from 2010 and found that the hourly rate was \$8.25 an hour at that time. The council determined that the pay rate of \$8.25 an hour for the 2012 season would sustain. No action required as the pay rate was already set forth.

Lifeguard Training: Meyerink received a request inquiring if the council would consider reimbursing individuals for class registration cost and mileage. Meyerink did inform the council that reimbursement for training has been done in the past. **Councilmember Spoelstra moved and Overweg seconded to compensate**

Pay Request for Airport Lighting Project: The first pay request has been submitted from All Phase Electric for the Airport Lighting Project. **Councilmember Dalldorf motioned to approve the claim from All Phase Electric, Inc., for the Airport Lighting Project, in the amount of \$47,693.12. Motion seconded by Lang. Motion carried on a roll call vote of 5-0.**

Temporary Easement Agreement: A temporary easement agreement was presented for signature from Mayor Gustad and Finance Officer Shauna Meyerink. The agreement requested a temporary easement necessary for the proper completion of highway facilities, as designated by plans on file at the Department of Transportation during the 2012 ADA Radius Project along Highway 44 & 45. **Councilmember Hoppe**

moved and Lang seconded authorizing Mayor Gustad to sign the Temporary Easement Agreement for Project No. P 0045(41)27. Motion carried on voice vote.

Accept Letter of Resignation: Councilmember Dalldorf motioned and Spoelstra seconded to accept the letter of resignation from Travis Dyk. Motion carried on voice vote.

Executive Session: Councilmember Spoelstra moved and Hoppe seconded to enter into executive session at 8:53 p.m. for the discussion of personnel matters. Motion carried on voice vote. Mayor Gustad declared an end to executive session at 9:33 p.m. No action taken following executive session.

COUNCIL COMMENTS. There being no further business before the City Council, **Spoelstra moved and Lang seconded to adjourn the meeting at 9:34 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Rick Gustad
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer