

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
APPROVED REGULAR MEETING
November 5, 2012**

President Foxley called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Arnold Dalldorf, Rich Hoppe, Jarrod Lang, and Jerry Overweg. Mayor Rick Gustad and Councilmember Todd Spoelstra were absent. Others present were: Tony BaanHoffman, Darrin Erickson, Kevin Kuiper, Shauna Meyerink, Ralph Nachtigal, and Brandon Semmler.

AGENDA.

MINUTES. Councilmember Hoppe motioned to approve the October 15th regular meeting minutes and the October 23rd special meeting minutes as presented. Motion seconded by Lang. Motion carried on voice vote.

REPORTS.

Councilmember Dalldorf: Reported that he has received a complaint about a grey car parked on 5th Street that has not moved for several months. Chief Semmler was asked to look into the situation.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) Reminded the council that the City will be closed on Monday, November 12th in observance of Veterans Day. 2) Updated the council of the progress and status of the airport projects. Midland Contracting, Inc., mobilized to the site on September 27th and began work immediately. The Contractor has completed the embankment work and placement of granular materials on the Connector Taxiway, Apron, Hangar Taxilane, Parking Lot, and Access Road. Other work completed includes the installation of underdrain piping, geotextile separator fabric, and culverts. The Contractor pulled his men and equipment off of the project on October 31st and no more work is anticipated to be completed until the spring of 2013. The safety plan items (barrels and snow fence) will remain installed until the project is complete. The project is currently on or ahead of schedule and is staying within the overall project budget. 3) Meyerink inquired as to the past process of turning a water account over to small claims as there are currently three accounts that have been unable to be collected. President Foxley said to go ahead and process the water account through small claims.

Police Department. Chief Semmler presented the following police report for the month of October:

AGE RELATED ISSUES

JUVENILE CONTACTS (<18)	Nos.	ADULT CONTACTS (Over 18)	Nos.
Verbal Warnings	0	Verbal Warnings	06
Written Warnings	1	Written Warnings	11
Written Citations	3	Written Citations	02
Charged By Warrant	0	Arrest by Warrant	00
Total Traffic Stops (Non-Alcohol)	04	Total Traffic Stops (Non-Alcohol)	19
Traffic Complaints Received	0	Traffic Complaints Received	1
Field Sobriety Tests Only	0	Field Sobriety Tests Only	0
DWI Arrests	0	DWI Arrests	0
Open Container Citations	0	Open Container Citations	0
Underage Consumption Cit.	0	Underage Consumption Cit.	1
Total Alcohol Related Contacts	0	Total Alcohol Related Contacts	1

NON-AGE DELINEATED CONTACTS

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents (under \$250)	0	Complaints	0
Vehicle Accidents (over \$250)	3	Arrests	0
Burglary Complaints	1	Protective Custody	0
Drug Reports/Complaints	1	Domestic Violence Calls	0
Welfare Checks	2	Dog Issues	
Robbery Arrests	0	Complaints	3
Theft Reports	2	Dogs Captured	3
Vandalism Reports	1	Dogs Terminated	0
Auto Thefts	0	Owners Warned	3
Assaults	2	Owners Issued Tickets	0
Other Complaints	45		
Other Arrests	0	Other Animals – Complaints	3
911 Calls	0	Terminated	1

GENERAL OPERATIONS STATISTICS

Miles Driven on 2011 Dodge P/U	1300	Ambulance Assists	0
Miles Driven on Ford Crown Vic 09	400	Community Service Performed	1
Time Vehicle Out of Service	0 hrs.	Training Sessions Attended	0
Hours Spent in Court	0 hrs.	Business Alarms	0
Funeral Escorts	1	Motorist Assists	0

Chief Semmler also reported on the following topics: 1) November 15th will be Officer Sarne’s first day in Platte. 2) Sheriff Thaler contacted Semmler and the Sheriff’s department will be purchasing two new PBT testers and was wondering if the Platte Police Department would be interested in using them. The tests would be assigned to Platte for use. The council were all in agreeince to use the tests offered by Thaler.

Public Works. City Superintendent Kuiper reported on the following topics: 1) The department has flushed the hydrants. 2) The department has been working North Street where the engineers have staked out the new section. 3) Kuiper reported that the State will have a representative down to inspect the old dump site and do a GPS reading. This is scheduled to be the last inspection at this site. 4) Both North and South Park have been winterized. 5) The water fountain pump in South Park failed. Kuiper reported that he took it to Armour to be repaired. 6) Upon being questioned, Kuiper reported that the lagoons pumps/aerators have also been winterized.

PUBLIC FORUM.

Tony BaanHoffman approached the council about his lots to the south of his house on Delaware. BaanHoffman informed the council he had an individual interested in a lot but that he needed to find out if the City was willing to clean snow on the proposed 11th Street. The new street is not currently a dedicated street but could be a through street at some point. Councilmember Dalldorf questioned who would maintain the “road.” BaanHoffman replied that he will put gravel down initially but beyond that there should not be much maintenance required. City Superintend was asked to review the proposal by November 19th.

BUILDING PERMITS.

CLAIMS.

Councilmember Lang motioned to approve all claims as presented. Motion seconded by Hoppe. Motion carried on roll call vote of 4-0. (Attached as separate document)

OLD BUSINESS.

Airport Committee: The proposed duties and expectations drafted by Mayor Gustad were reviewed. Such duties of the Airport Advisory Committee include: 1) Participation and representation in planning meetings with the Cities selected Airport Engineering Firm regarding the ALP (Airport Layout Plan) and the CIP (Capital Improvement Plan); 2) Reviewing and recommending actions concerning leases, fees, and annual budgets for the airport; 3) Developing and recommending annual goals and objectives for operation and development of the airport; 4) Presenting an annual report concerning the status of the airport, frequency of use, approximate number of operations for the calendar year and any other pertinent data regarding the general operation of the Platte Municipal Airport; and 5) Promoting the awareness, development and utilization of the airport pursuant to the adopted long range plans. The council did not have any changes to make to the establishment of the Platte Municipal Airport Advisory Committee expectations and duties.

NEW BUSINESS.

Annual Insurance Renewal: City Insurance Agent Darrin Erickson was present to answer any questions on the renewal of the Cities insurance policy. The policy renewed on September 1, 2012, however; the renewal needed some corrections which have been taken care of. Erickson explained the City would be receiving an approximate \$1,100.00 return on the Workman's Comp Insurance policy. Erickson requested permission to add a 16'x24' storage building recently erected at the baseball complex. The approximate replacement cost of such building would be \$10,000.00 to \$12,000.00 dollars. **Councilmember Lang moved and Hoppe seconded to approve the renewal of the insurance policy paying the premium of \$25,355.00 with the addition of a 16'x24' storage unit. Motion carried on roll call vote of 4-0.**

Insurance Liquor Liability: Erickson explained to the council that he had been approached about the City's policy of requiring a bar to provide the liquor for a function in the community center. Erickson informed the council that there are groups and organizations that hold a liquor liability policy. President Foxley explained to Erickson that it was the Community Center Boards recommendation to only allow a bar to provide the alcohol at functions in the community center however; that policy may need to be re-addressed. Councilmember Dalldorf stated that those wanting to have a bar at their function need to contact both bars and find out exactly what they would be getting. Erickson stated that he wanted the council aware of the questions he was receiving as the City's insurance agent but that he also recommends the city start requiring a liquor liability policy with the renewal of liquor licenses. No action will be taken at this time as it will be discussed at the next Community Center Board meeting which is scheduled to be held on December 3rd.

Street Lights at the Track: City Superintendent Kuiper reported that he had looked and also spoke with Gary Iedema at Northwestern Energy and both agree that it needs to be discussed with the school as to their intentions of lighting at the track complex. It may make a difference of how many or location of street lights. Mr. Goodwin will be contacted prior to the November 19th meeting to inquire answers to these questions.

State Financial Assistance Agreement: Councilmember Hoppe motioned to approve Mayor Gustad to sign the State Financial Assistance Agreement for the Platte Municipal Airport Project #3-46-0066-07-2012. Motion seconded by Councilmember Overweg. Motion carried on voice vote.

Pay Request #1 from Midland Contracting: Councilmember Hoppe moved and Dalldorf seconded to approve the first pay request for Midland Contracting in the amount of \$278,097.30 for the Taxiway and Apron project at the airport. Motion carried on roll call vote of 4-0.

Water at Airport for Fire Dept. Use: The fire department would like a hydrant at the newly leased property at the Platte Airport. The hydrant would be used to fill a 3,000 gallon drop tank during training sessions. The request was tabled until the November 19th meeting to receive more information from Fire Chief Gustad.

COUNCIL COMMENTS. There being no further business before the City Council, **Overweg moved and Lang seconded to adjourn the meeting at 8:29 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Rick Gustad
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer