

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
APPROVED REGULAR MEETING
September 17, 2012**

Mayor Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Arnold Dalldorf, Rick Gustad, Rich Hoppe, Jarrod Lang, Jerry Overweg, and Todd Spoelstra. Councilmember Joel Foxley was absent. Others present were: JoNell DeHaan, Mary Fite, Regg Hagge, Kirk Jensen, Marcus King, Kevin Kuiper, Shauna Meyerink, Ralph Nachtigal, Brandon Semmler, Linda Sly, and Cheryl VanZee.

AGENDA.

MINUTES. Councilmember Hoppe motioned to approve the September 4th regular meeting minutes as presented. Motion seconded by Spoelstra. Motion carried on voice vote.

REPORTS.

Councilmember Spoelstra: has received a concern from a citizen asking if the bushes/trees along Highway 44 and Delaware could be trimmed up.

Councilmember Dalldorf: The greenhouse on Wisconsin & Highway 44 is still up. Either a building permit needs to be submitted or the building needs to come down.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) 2) The City has been awarded the grant for the new apron and taxiway at the Platte Municipal Airport. The contractor would like to begin working there the first week of October. A pre-construction meeting will be set in the near future. 3) Helms & Associates is trying to schedule a final inspection for the Lighting Project that took place this summer. A tentative date of September 26th was discussed. 4) Sam Muntean has resigned from Helms & Associates as he has accepted a position elsewhere. If there are any questions for the engineers, please contact Terry or Corey Helms. 5) Flowers were sent to Tyler Veurink in honor of Amanda Connors. 6) Spoke to Scott Jansen with DOT regarding the crosswalk at Highway 44 and Illinois. There are three different options available to address the concern at the crosswalk. The options discussed with Mr. Jansen were a newer rapid rate flasher installed on the shoulders by the crosswalk, a street pedestrian crossing sign, or a crossing guard to assist children. No decisions were made at this time and the continuation of monitoring the area will remain. 7) The Director of the Center for Faith-based and Neighborhood Partnerships, Rev. David L. Meyers, from Washington DC will be visiting SD September 26, 27, and 28. I have the list available in my office should anyone wish to attend.

Police Department. No report.

Public Works. City Superintendent Kuiper reported on the following topics: 1) Ti-Zak who is in town doing all the new ADA radius's for the state is willing to replace the side walk on the west side of Platte Food Center's parking lot. They would charge the city for 43' of work instead of the full 72' needed. The cost to the city would be \$6,925.00 which would make the sidewalk ADA compliant and meet all standards. Councilmember Dalldorf stated the council cannot replace one individuals sidewalk at the City's expense and not do all other sidewalks around town. Kuiper stated that Boltjes is having additional work done around Platte Food Center to make it more ADA compliant and therefore does not intend to incur this cost as well. Councilmember Dalldorf stated he would like to leave the plans as they are and not include the sidewalk. The remaining councilmembers agreed. 2) The light pole at the 4-way stop must be replaced. Northwestern Energy has a pole for this light. The light will need to be installed off the state right-of-way so an agreement will need to be established between the City and the property owner. 3) The spillway is repaired.

PUBLIC FORUM. Regg Hagge addressed the council and stated he hopes the council will continue to move forward with the airport. Hagge encouraged the council to establish an airport board. This board would be responsible for decision to maintain the airport and to continue the growth of the airport. Mayor Gustad informed Hagge and Linda Sly that he had been in contact with Helms & Associates to discuss the options for replacing fence. Sly commented that she would like to see the new fence installed by hunting season if possible.

BUILDING PERMITS.

CLAIMS.

Councilmember Hoppe motioned to approve all claims as presented. Motion seconded by Lang. Motion carried on roll call vote of 5-0. (Attached as separate document)

OLD BUSINESS.

Iowa Avenue Discussion: Dottie Wilkins requested that parking on west side of Iowa across from Home Sweet Home Living Center be prohibited. Chief Semmler assessed the request and does not believe there to be a hazard or traffic concern at this time. Councilmember Overweg stated he had individuals tell him they did not want to see that side listed as a no parking. Councilmember Dalldorf did not agree with the request as it is unfair to home owners on the west side of Iowa. Mayor Gustad stated the street is more than wide enough and does not meet enough of a danger concern to prohibit parking. **Councilmember Hoppe moved and Dalldorf seconded to deny the request to prohibit parking on the west side of Iowa Avenue across from Home Sweet Home. Motion carried on voice vote.**

NEW BUSINESS.

Public Hearing – Cecil & Phyllis Melcher Museum Variance: Mayor Gustad opened the public hearing for public comment on the variance request by the Cecil & Phyllis Melcher Museum at 8:09 p.m. Councilmember Lang told the council the Planning Commission’s recommendation was to approve the variance request. With no public comment, Mayor Gustad closed the public hearing at 8:12p.m. **Councilmember Dalldorf motioned to approve 15’ west side variance request and both 16’ north side variance requests by Cecil & Phyllis Melcher Museum. Motion seconded by Councilmember Spoelstra. Motion carried on a Board of Adjustments roll call vote of 6-0.**

Public Hearing – JoNell DeHaan Variance: Mayor Gustad opened the public hearing at 8:20 p.m. for the purpose of gathering public input on the variance request by JoNell DeHaan. Mayor Gustad closed the public hearing at 8:24 p.m. after no public comments. Councilmember Dalldorf stated the Board of Adjustments have turned down several deck requests because they were too close to the street. Councilmember Lang stated the deck could continue south where the existing deck is. Mayor Gustad questioned how tall the deck would be. DeHaan replied that it would be 20” to the bottom of the deck. Mayor Gustad inquired if DeHaan was aware that a concrete slab would not require a building permit. DeHaan stated she was aware of it. DeHaan also commented that the deck will not have any rails or will not have a roof. Councilmember Spoelstra questioned why the deck cannot be continued to the south. DeHaan replied that the current deck must be replaced and that there is not a door further to the south. **Councilmember Hoppe motioned to approve the variance request for JoNell DeHaan replace and add onto the existing deck 6’ closer to the lot-line. Motion seconded by Gustad. Motion failed on a Board of Adjustment roll call vote of 3-3; Gustad, Hoppe, and Overweg voted yes and Dalldorf, Lang, and Spoelstra voted no.**

South Central Water Development District: Cheryl VanZee was present on behalf of South Central Water Development District. Superintendent Kuiper applied for a grant to assist with the cost associated with repairing the spillway. Upon requesting for assistance with the spillway, the SCWDD’s board was impressed

with Kuipers explanation of the work completed. The board also stated they appreciated the City's and Superintendents decision to move forward with the project while conditions were good. VanZee presented the City with a check for \$3,000.00.

Authorization for Mayor Gustad to Sign Grant Related Documents: Finance Officer Meyerink requested the authorization of Mayor Gustad to sign all grant related documents for the Apron & Taxiway Project for the Platte Municipal Airport. **Councilmember Spoelstra moved to authorize Mayor Gustad to sign all grant documents for the Taxiway and Apron Project at the Platte Municipal Airport. Motion seconded by Councilmember Hoppe. Motion carried on voice vote.**

Apron & Taxiway Award of Contract: Councilmember Spoelstra motioned to award AIP Project #3-46-0066-007-2012, is made to Midland Contracting, Inc., Huron, SD, in the amount of \$696,400.00 pending receipt of acceptable DBE "good faith effort" documentation and SD-DOT approval. Motion seconded by Overweg. Motion carried on a roll call vote of 5-0.

Garbage Quotes: Three bids were received this year for garbage. Moze Sanitation quoted \$13.00 per yard. Platte Sanitary submitted a quote of \$13.25 per yard. J&J Sanitation submitted a quote of \$10.00 per yard. Mayor Gustad questioned if the council wishes the stay in town with the business. Councilmember Dalldorf stated they had the low bid and that is something to consider too. **Councilmember Dalldorf moved and Hoppe seconded to accept the quote from J&J Sanitation at \$10.00 per yard. Motion carried on voice vote of 4-1 with Councilmember Spoelstra opposing.**

LP Quotes: Severson Oil & LP Co., Inc. submitted the only liquid propane quote this year at \$1.25 per gallon. **Councilmember Overweg motioned to accept Severson Oil & LP Co, Inc.'s, quote of \$1.25 per gallon for liquid propane. Motion seconded by Councilmember Lang. Motion carried on voice vote.**

Resolution #91712-01 – 2013 Water Rates: The City received a \$0.20 increase per thousand gallons from Randall Water. Councilmember Lang explained the recommendation the committee had. The proposed rates would be a straight rate for water usage, would maintain and continue to maintain the current system and there would be no change to the base rate at this time. Mayor Gustad suggested no base rate increase just the gallons used rates. Superintendent Kuiper stated that it is recommended from the conferences he attends to increase gradually. Mayor Gustad proposed a 1.4% increase for all rates but to leave the base rate the same.

**CITY OF PLATTE
RESOLUTION NO. 091712-01**

WHEREAS, the City Council finds that the water department needs additional funds to sustain its own maintenance and operation, and

WHEREAS, the last water rate increase implemented by the City Council was in 2012, and

WHEREAS, the City Council proposes raising water rates as stated below, and

WHEREAS, the City Council held a public hearing on the proposed rate increases, where no public comment was offered,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Platte that following rate structures and rules shall become effective with water and sewer bills issued at the beginning of January for payment by January 15, 2013.

Residential Water Rate	\$15.00/month base charge
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Water Only Inside City	\$0.007385/gallon for first 2,000 gallons \$0.006650/gallon for remaining gallons \$15.00/month base charge
Commercial Water Rate	\$0.007385/gallon for first 2,000 gallons \$0.006650/gallon for remaining gallons \$15.00/month base charge
Multiple Use Dwellings	\$0.007385/gallon for first 2,000 gallons \$0.006650/gallon for next 8,000 gallons \$0.005355/gallon for remaining gallons \$15.00/month base charge
Water Only No Minimum	\$0.008855/gallon for first 2,000 gallons \$0.008120/gallon for next 3,000 gallons \$0.007385/gallon for next 5,000 gallons \$0.007091/gallon for next 4,000 gallons \$0.006944/gallon for next 6,000 gallons \$0.006650/gallon for next 5,000 gallons \$0.004812/gallon for remaining gallons
Water Only Outside City	\$0.007441/gallon for first 2,000 gallons \$0.006650/gallon for remaining gallons \$27.50/month base charge \$0.007385/gallon for first 2,000 gallons \$0.006650/gallon for next 3,000 gallons \$0.005915/gallon for next 5,000 gallons \$0.005067/gallon for next 4,000 gallons \$0.005474/gallon for next 6,000 gallons \$0.005180/gallon for next 5,000 gallons \$0.004812/gallon for remaining gallons

Dated this 17th day of September, 2012.

/s/ Rick Gustad, Mayor

/s/ Shauna Meyerink, City Finance Officer

Councilmember Hoppe moved and Overweg seconded to increase the current water rates by 1.4% with no change to the base rate. Motion carried on voice vote.

Miscellaneous Charges/Equipment Rental Rates:

**City of Platte
Proposed Miscellaneous Charges
January 1, 2013**

ACCTS. REC. LATE FEES FOR ACCTS. OVER 30 DAYS	18 % / YR.
LATE FEES FIGURED ON A MONTHLY BASIS AT	1.5% / MO.
RETURNED CHECK CHARGE	\$30.00 / CHECK
WATER CONNECTION FEE	\$25.00
AIRPORT HANGER LEASE	\$0.08 / SQ. FOOT
BULK WATER	\$25.00 / 1000 GAL.
GARBAGE COLLECTION LICENSE	\$50.00 / YEAR
CITY EMPLOYEE BILLABLE HOURS (MINIMUM OF ONE HOUR)	\$40.00 / HR.
CITY OFFICE EMPLOYEE BILLABLE HOURS (MINIMUM OF ONE HOUR)	\$25.00 / HR.
COLD MIX CHARGES BASED UPON \$ AMT. AT TIME OF PURCHASE	
COPY CHARGES	\$0.25 / COPY
FAX CHARGES	\$3.00 / 5 PAGES
ADDITIONAL FAX PAGES	\$1.00 / PAGE

POLICE FINGERPRINTING CHARGE	\$15.00
MARC 55 SEWER ACID (OUR COST \$6.33)	\$12.00
MOWING	\$65.00/ HR.
PETROLEUM CONTAMINATED SOIL DISPOSAL WITHIN CITY LIMITS	
No Longer accept Contaminated Soil	

POLICE REPORTS	\$6.00 / REPORT
SEWER TAP	\$0.00
WATER TAP	\$0.00
SWIMMING POOL RENTAL (PERSONNEL INCLUDED)	NIGHT \$75.00
SWIMMING POOL DAILY FEE WITHOUT PASS (COVERS "ALL" DAY)	\$5.00
SWIMMING POOL PASS (ADULT)	\$45.00
SWIMMING POOL PASS (SINGLE)	\$40.00
SWIMMING POOL PASS (FAMILY)	\$75.00
SWIMMING LESSONS WITHOUT SEASON PASS	\$4.00 / Lesson
SWIMMING POOL RED CROSS CARDS (REC'D EACH SESSION PASSED)	\$3.00 / CARD
STREET CUT	\$3.00 / SQ. FOOT
TRANSIENT MERCHANT LICENSE APPLICATION-PROCESSING FEE	\$25.00
-LICENSE FEE (SHALL BE PAID PER APPLICANT AND A LIKE FEE	\$10.00 / DAY
(FOR EACH ADDITIONAL EMPLOYEE OR ASSISTANT.)	\$50.00 / WEEK
	\$100.00 / MONTH

ALL EQUIPMENT BELOW WITH HOURLY RATES HAVE A ONE HOUR MINIMUM RENTAL.
 ONLY THE "AIR COMPRESSOR, HAMMER, TAMPER, AND SMALL AUGER" MAY BE RENTED WITHOUT A CITY WORKER.

80# HAMMER OR TAMPER W/HOSE	10.00 / HR.
AIR COMPRESSOR (RENTER TO PAY FOR ALL GAS USED)	25.00 / HR.
BACKHOE	85.00 / HR.
CONCRETE BREAKER (BACKHOE ATTACHMENT)	15.00 / HR.
DUMP TRUCK	85.00 / HR.
GENERATOR	35.00 / HR.
HAMMER POINTS	1.50 / HR.
HYSTER PACKER	85.00 / HR.
JET VAC	85.00 / HR.
LARGE WATER PUMP (3")	15.00 / HR.
MAINTAINER	85.00 / HR.
PAYLOADER	85.00 / HR.
SEWER TRUCK (ONLY AVAILABLE FOR RENTAL IN CITY LIMITS)	85.00 / HR.
SKID STEER	85.00 / HR.
SMALL AUGER	10.00 / HR.
SMALL WATER PUMP (1 1/2")	7.50 / HR.
STREET SWEEPER	85.00 / HR.
WATER TANK	20.00 / HR.

Councilmember Lang motioned to approve the Miscellaneous Charges/Equipment Rental Rates for 2013 with the addition of \$100.00 fee for every variance, conditional use, or rezone request to take

effect January 1, 2013. Motion seconded by Dalldorf. Motion carried on roll call vote of 4-1 with Councilmember Hoppe opposing.

Second Reading of Ordinance No. 326: Meyerink presented for second reading Ordinance No. 326, An Ordinance Adopting the Appropriations Necessary to Meet the Obligations of the Municipality of Platte, South Dakota for Fiscal Year 2013. Mayor Gustad stated there is \$45,000.00 budgeted to asphalt County Road next year along with \$250,000.00 to the new pool, a five percent increase budgeted for employee salaries and the \$839,000.00 for the Apron and Taxiway project at the Airport. **Spaelstra moved and Hoppe seconded giving approval to second reading to Ordinance No. 326, An Ordinance Adopting the Appropriations Necessary to Meet the Obligations of the Municipality of Platte, South Dakota for Fiscal Year 2013, upon the amendment to correct the Airport Capital Improvement Project line to read \$839,000.00. Motion carried on roll call vote of 5-0.**

Executive Session: Councilmember Lang motioned to enter executive session at 9:44 p.m. for the discussion of personnel. Motion seconded by Overweg. Motion carried on voice vote. Mayor Gustad declared an end to the executive session at 9:49 p.m. No action taken following executive session.

COUNCIL COMMENTS. There being no further business before the City Council, **Spaelstra moved and Overweg seconded to adjourn the meeting at 9:50 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Rick Gustad
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer