

**CITY OF PLATTE  
CITY COUNCIL PROCEEDINGS  
UNAPPROVED REGULAR MEETING  
January 7, 2013**

**Mayor Gustad called the meeting to order at Platte City Hall at 7:34 p.m. Those present for roll call were: Joel Foxley, Rick Gustad, Rich Hoppe, Jarrod Lang, Jerry Overweg, and Todd Spoelstra.** Others present were: Lisa Brumbaugh, Frank Cutler, Glenda Huggins, Shauna Meyerink, Ralph Nachtigal, Brandon Semmler, Don Teeslink, Kathy Teeslink, and Tyler Veurink.

**AGENDA.**

**MINUTES. Councilmember Lang motioned to approve the December 17<sup>th</sup> and special meeting December 27, 2012, regular meeting minutes as presented. Motion seconded by Spoelstra. Motion carried on voice vote.**

**REPORTS.**

**Councilmember Hoppe:** Has received some questions wondering if the sidewalks must be cleaned of snow within a certain time period. Finance Officer Meyerink will look into the ordinance and report back at the January 22<sup>nd</sup> City Council meeting.

**Councilmember Foxley:** Reported that Anne’s Fire Hall is in need of new shingles. Meyerink was asked to have City Superintendent Kuiper inspect all buildings and find if any others are in need.

**Mayor Gustad** stated the passing of Councilman Dalldorf created a vacancy position in Ward III. Mayor Gustad informed the council that an individual will need to be appointed until the next annual election to fill Councilman Dalldorf’s position.

**Finance Officer.** Finance Officer Meyerink reported on the following topics: 1) Requested the council’s permission to attend the annual report workshop in Huron on January 18, 2013. Council granted permission for Meyerink to attend.

**Police Department.** Chief Semmler presented the following report for the month of December 2012.

**AGE RELATED ISSUES**

<b>JUVENILE CONTACTS (&lt; 18)</b>	<b>Nos.</b>	<b>ADULT CONTACTS (Over 18)</b>	<b>Nos.</b>
Verbal Warnings	1	Verbal Warnings	11
Written Warnings	0	Written Warnings	12
Written Citations (1 stop)	6	Written Citations	3
		Arrest by Warrant	1
<b>Total Traffic Stops (Non-Alcohol)</b>	<b>7</b>	<b>Total Traffic Stops (Non-Alcohol)</b>	<b>27</b>
Traffic Complaints Received	0	Traffic Complaints Received	0
Field Sobriety Tests Only	0	Field Sobriety Tests Only	0
DWI Arrests	0	DWI Arrests	0
Open Container Citations	0	Open Container Citations	0
Underage Consumption Cit.	0	Underage Consumption Cit.	0
<b>Total Alcohol Related Contacts</b>	<b>0</b>	<b>Total Alcohol Related Contacts</b>	<b>0</b>

**NON-AGE DELINEATED CONTACTS**

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents (under \$250)	0	Complaints	0
Vehicle Accidents (over \$250)	6	Arrests	0
Burglary Complaints	0	Protective Custody	0
Drug Reports/Complaints	1	Domestic Violence Calls	0
Welfare Checks	1	Dog Issues	
Robbery Arrests	0	Complaints	5
Theft Reports	1	Dogs Captured	4
Vandalism Reports	0	Dogs Terminated	0
Auto Thefts	0	Owners Warned	0
Assaults	0	Owners Issued Tickets	0
Other Complaints/Misc. Calls	42		
Other Arrests	1	Other Animals – Complaints	0
911 Calls	1	Terminated	0

**GENERAL OPERATIONS STATISTICS**

Miles Driven on 2011 Dodge	2500	Ambulance Assists	1
Miles Driven on Ford Crown Vic 09	1500	Community Service Performed	0
Time Vehicle Out of Service	0	Training Sessions Attended	0
Hours Spent in Court	0	Business Alarms	0
Funeral Escorts	4	Motorist Assists	0

**Public Works.** No report.

**PUBLIC FORUM.**

**BUILDING PERMITS.**

**CLAIMS.**

Finance Officer Meyerink requested the addition of a \$10.00 claim payable to SD Water & Wastewater Association for City Superintendent Kevin Kuiper’s membership dues. **Councilmember Foxley motioned to approve all claims presented in addition to the SD Water & Wastewater Association membership dues for \$10.00. Motion seconded by Hoppe. Motion carried on roll call vote of 5-0. (Attached as separate document)**

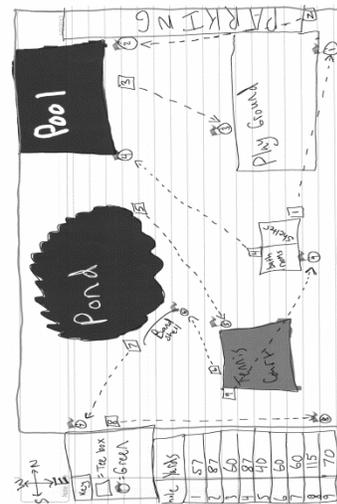
**OLD BUSINESS.**

**NEW BUSINESS.**

**Public Hearing – Samuelson Variance:** Mayor Gustad opened the public hearing at 8:02 p.m. for public comment. Mayor Gustad closed the public hearing at 8:04 p.m. with no public comments. Councilmember Lang stated the Planning Commission recommended the approval of the 8’ variance on the north side for the replacement and installation of a 14’x4’ deck with a 4’x6’ ramp and handrail at Custom Printing. Mayor Gustad clarified that the variance is due to the 8’ set-back zoning ordinance requirement for the commercial property. **Councilmember Foxley motioned to approve the 8’ variance request by Custom printing for the replacement of the 14’x4’ deck and installation of a 4’x6’ ramp and hand rail at 318 Main Avenue. Motion seconded by Councilmember Hoppe. Motion carried on a Board of Adjustment roll call vote of 6-0.**

**Public Hearing – Huggins Variance:** Mayor Gustad opened the public hearing at 8:22 p.m. for public comments. Huggins stated that four years ago when the property was purchased, Ymker’s had a greenhouse running North and South. For the three years the greenhouse was up, Huggins never received any concerns or complaints regarding the building. The new greenhouse she put up, is another 20’ in on the property, and facing east to allow for more parking, continued Huggins. Huggins also explained she would like to leave the building up year round which would allow her to store the baskets and other yard décor in the off season, but also give her the area needed to grow the plants for the summer season. Huggins would like to offer more garden décor than plants yet still able to expand her business. Huggins explained the proposed fence would run from the north corner post south to the south corner of the proposed greenhouse. Don & Kathy Teeslink were present to inform the council they are in favor of both variance requests. They also stated the new greenhouse is much nicer than the previous greenhouse that was in place. Teeslink’s are just to the north of Huggins property. Councilmember Foxley told Huggins that Ymker’s were allowed to put up the building at such location with the understanding it would be removed each fall. Huggins reiterated that she would like to use the property to its fullest and utilize the greenhouse year round as she sees a need for it in Platte. Mayor Gustad closed the public hearing at 8:35 p.m. Councilmember Lang advised the council that the Planning Commission recommended approval of the fence if the fence was moved back to the East 18” and ran no further south than the south side of the greenhouse which was approximately 83.5’; and had a tie vote of one in favor of and one opposing the variance request for the greenhouse. Councilmember Foxley questioned Huggins if the building could be moved to the east any further. Huggins explained she would not be able to move it east further because it would not allow enough room to get her trailers and vehicles between the buildings for loading and unloading purposes. Councilmember Lang questioned if the building could be turned. Huggins replied that it could if she had to but then it would block the neighbors view. Councilmember Spoelstra stated he did not see a hardship for the variance as the building can be moved in a way that a variance would not be required. **Councilmember Overweg motioned to approve a 6’ tall fence on the West side of the property going South no further than to the South side of the proposed building location as indicated on the building permit provided that all fencing must be within the owners lot lines. Councilmember Hoppe seconded said motion. Motion carried on a Board of Adjustment roll call vote of 5-1 with Councilmember Spoelstra opposing. Councilmember Spoelstra motioned to deny the 7.5’ variance request for a 21.5’x42’ greenhouse. Motion seconded by Councilmemeber Lang. Motion failed on a Board of Adjustment roll call vote of 1-5 by Councilmember Spoelstra voting in favor of and Councilmen Gustad, Foxley, Hoppe, Lang, and Overweg all opposing the motion. Councilmember Foxley moved and Overweg seconded to approve the 7.5’ variance request for a greenhouse at 211 West 7<sup>th</sup> Street. Motion failed on a Board of Adjustment roll call vote of 4-2; Councilmembers Gustad, Foxley, Hoppe, and Overweg all in favor and Councilmen Lang and Spoelstra opposing.**

**Matthew Randall – South Park Proposal:** Matthew Randall approached the City Council to request permission to install a Frisbee Golf course at South Park. The course would consist of nine Frisbee golf baskets and nine tee locations. The baskets do not require removal during the winter and the tee boxes may be as simple as a plate in the ground or some sort of flagging system. Randall provided the council with a draft diagram for the proposal (image to the right). Randall explained to the Council that he has received positive feedback from other students. Frank Cutler stated it is comparable to other cities courses and the proposed layout is very preliminary. Randall further explained that he has contacted Meyerink Farm Service to build the baskets for the course and each basket will cost approximately \$215.00 to \$250.00 for a total of approximately \$2,250.00. Randall asked the council if they would consider



providing any funding for the said project. Councilmember Spoelstra asked if Randall had spoken to the South Park Committee for their recommendation. Randall had not as of January 7<sup>th</sup>. Mayor Gustad stated his only hesitation is the pool but liked the idea of the Frisbee golf course. The council agreed to table the request until Randall had the opportunity to speak with the South Park Committee for a recommendation. **Councilmember Hoppe moved and Lang seconded to fund \$1,250.00 toward the Frisbee golf course if the South Park Committee recommended the approval of the course. Motion carried on voice vote of 5-0.**

**Platte Area Pool Fundraising Committee (Street Dance):** Lisa Brumbaugh was present on behalf of the Platte Area Pool Fundraising Committee to request the council's permission to hold a street dance the night of Play In Platte on County Road. Brumbaugh explained the dance would run from the end of Play In Platte until 1:00 a.m. The idea is to have the band Roy King play until a specified time and then switch over to a sound system. No food would be served at the event but would like to apply for a liquor license for such event. Wrist bands would be used for identifying those of age to consume adult beverages. The request was tabled until further information could be provided and set plans were in place.

**Sewer Rates:** Mayor Gustad informed the council it was brought to his attention that the churches were set a sewer rate of \$17.00. Mayor Gustad asked the council if any could recall a discussion to keep them at the \$17.00 rate versus going to the \$20.00 rate when everyone else did. No one could recall such discussion. Councilmember Foxley asked if the minutes from the time of the resolution to increase sewer rates indicated any such discussion. Meyerink replied that nothing was mentioned in the minutes. The council agreed and directed Meyerink to include the churches at the \$20.00 rate as all others in the City.

**Set Election Date:** Councilmember Foxley questioned the time frame between the April election date and the July term date. It was noted that elections used to be held in April then switched to June elections for a period of time to join the school and now are going back to the April elections. **Foxley moved and Spoelstra seconded to approve combining the City and School elections and using the optional election date of Tuesday, April 9, 2013. Motion carried on voice vote of 5-0.**

**Designate Official Newspaper:** Councilmember Spoelstra moved and Lang seconded approving The Platte Enterprise as the City's official newspaper for fiscal year 2013. Motion passed on voice vote.

**Designate Official Depository:** Councilmember Lang moved and Spoelstra seconded approving Bank of the West as the City's official checking and money market/savings depository for fiscal year 2013, and approving Bank of the West, First Fidelity Bank, and Fort Randall Federal Credit Union as depositories for Certificates of Deposit. Motion passed on voice vote.

**Executive Session:** Councilmember Lang moved and Overweg seconded to enter into executive session at 9:09 p.m. to discuss personnel. Mayor Gustad declared an end to executive session at 9:21 p.m. Councilmember Spoelstra motioned to give Tyler Veurink a \$0.50 raise following a satisfactory six month review. Motion seconded by Councilmember Lang. Motion carried on voice vote of 5-0. Councilmember Lang moved and Spoelstra seconded to amend Payroll Resolution #12272012 to include the librarians wages; therefore, approving Payroll Resolution #01072013. Motion carried on voice vote of 5-0.

#### **Resolution #01072013**

**WHEREAS,** South Dakota Codified Law provides that the governing board of each municipal corporation shall publish with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, a

complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased;

**THEREFORE**, be it, and it hereby is,

**RESOLVED**, by the City Council of Platte, South Dakota that the following salaries and wages be and the same are hereby approved for the year 2013.

**Salaried Personnel**

Brandon Semmler	\$41,200.00/Yr
David Sarne	\$33,000.00/Yr and \$34,000.00/Yr after certification
Shauna Meyerink	\$44,557.80/Yr + \$50.00 per special meeting

**Full Time Hourly Personnel**

Dan Dufrain	\$16.14/Hr.
Kevin Kuiper	\$20.17/Hr.
Tyler Veurink	\$16.00/Hr.
Holly Voetberg	\$13.14/Hr.

**Part Time Hourly Personnel**

Jackie McCullough	\$9.76/Hr.+20% rentals
Duane Olson	\$9.76/Hr.
Jan Dufrain	\$2339.Yr +20% rentals
Anita Nachtigal	\$8.00
IlaVae Antonsen	\$7.25
Miranda Brumbaugh	\$7.25
Georgia Johnson	\$7.25
MayLou Stanforth	\$7.25
Ellen Tegethoff	\$7.25
Certified Police Officer	\$13.91/Hr.
Non-Certified Police Officer	\$11.05/Hr.
Election Officials	\$8.30/Hr.

**Mayor & City Council**

Mayor	\$3,245 per year stipend + \$50.00 per meeting
Council member	\$1,622 per year stipend + \$50.00 per meeting

/s/  
Rick Gustad  
Mayor

ATTEST:  
/s/  
Shauna Meyerink  
City Finance Officer

**COUNCIL COMMENTS.** There being no further business before the City Council, **Foxley moved and Hoppe seconded to adjourn the meeting at 9:46 p.m. Motion passed on voice vote.**

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Rick Gustad  
Mayor

ATTEST:

\_\_\_\_\_  
Shauna Meyerink  
City Finance Officer