

**CITY OF PLATTE  
CITY COUNCIL PROCEEDINGS  
APPROVED REGULAR MEETING  
June 17, 2013**

**Mayor Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Joel Foxley, Rick Gustad, Rich Hoppe, Jarrod Lang, Jerry Overweg, and Todd Spoelstra.** Others present were: Karen Lang, Shauna Meyerink, Ralph Nachtigal, Brandon Semmler.

**AGENDA.**

**MINUTES. Councilmember Spoelstra motioned to approve the June 17, 2013, regular meeting minutes as presented. Motion seconded by Hoppe. Motion carried on voice vote of 5-0.**

**REPORTS.**

**Mayor and Councilmember Reports:** No reports.

**Finance Officer.** Finance Officer Meyerink reported on the following topics: 1) Informed the council that the City received a warning letter from SD DENR. There was an effluent violation on a discharge sample. 2) Updated the council on the progress for the new apron and taxiway. Construction costs are currently under budget for the project. There may be a request from Midland Contracting coming requesting a retainage reduction. This can be requested because the project is ninety-five percent complete; however, continuing to retain it may encourage Midland to keep their subcontractors moving along at a steady pace. The tentative schedule going forward will be to top soil the week of June 17<sup>th</sup>, have electricians on-site the end of the week of June 17<sup>th</sup>, fencing and seeding the week of June 24<sup>th</sup>, marking of pavement the week of June 24<sup>th</sup> and try to have everything wrapped up by the first week of July weather permitting. 3) Auditors were here and are finished gathering their data, now the City is just waiting for their report. 4) Meyerink dispersed the thank you cards from the second grade class for each councilmember to take home or do as they wish with them.

**Police Department.** No Police Department report.

**Public Works.** No Public Works Department report.

**Platte Development Corporation:** Platte Development Corporation Director Karen Lang was present to report on the PDCs activities over the last year: 1) Lang served on a work group with MTI who studied the work force need in the area. Based upon the study, MTI is expanding their welding program. 2) Karen has worked with an individual on a senior living project. The financing fell through for the construction of condos, but ideas and proposals are still being discussed. 3) Last year Lang organized the City wide cleanup with the help of the SERVE group. 4) There is an ongoing project of looking for grants and ways to help fund the new pool. 5) Have been in the process of getting quotes and figures for updating signs around town. The welcome signs are the current project with the visitor sign to also be addressed in the future. 6) Assisted in the new design and update of the Platte Community Foundation website. 7) The corporation has constituted as a pass through for financial donations to different entities.

**PUBLIC FORUM.**

**BUILDING PERMITS.**

Finance Officer Meyerink presented a copy of a building permit from Jerry Dykstra for a 10'x12' storage shed. Meyerink explained the proposed location does not meet zoning ordinance set-backs but does appear to line up with other sheds along the block. Meyerink questioned how to handle these types of storage sheds.

It was discussed that these same sized sheds used to be approved regardless of set-backs because they were portable and not on a permanent foundation. Therefore, council instructed Meyerink to approve the submitted permits as long as they were not on a solid foundation and remained portable. If any complaints regarding such structure were received, the homeowner would be asked to move the structure according to set-back guidelines.

#### **CLAIMS.**

**Councilmember Hoppe motioned to approve all claims as presented. Motion seconded by Spoelstra. Motion carried on roll call vote of 5-0. (Attached as separate document)**

#### **OLD BUSINESS.**

#### **NEW BUSINESS.**

**Swim Team (Alex Gerlach):** Alex Gerlach was not able to attend the meeting. Finance Officer Meyerink explained that Alex Gerlach, the swim team coach, would like to hold additional one on one lessons with his swim team members. Times would fluctuate day to day or week to week depending on the need and availability. Meyerink posed the concern of child labor laws and how that would need to be verified prior to granting permission of such request. Meyerink was instructed to research the child labor law and insurance liability concerns for the request. If the above questions are answered in such a way that constitutes such request, Gerlach could hold the one on one lessons during the off hours with the approval of times through Pool Manager Tami Smit.

**Temporary Liquor License: Councilmember Spoelstra moved and Lang seconded to approve the temporary liquor license for Kuip's Lounge for a wedding dance on August 24, 2013. Motion carried on a voice vote of 5-0.**

**Appointment of Councilmember:** Mayor Gustad informed the council that two individuals had expressed interest in filling the vacant Ward III council position. Those individuals were Mitch Antonsen and Chad Johnson. Mayor Gustad asked the council that it be known who they each deemed appropriate. A poll was taken and based on the outcome, Mayor Gustad appointed Mitch Antonsen to fill the Ward III Councilmember Vacancy until the next annual election. **Councilmember Spoelstra moved and Hoppe seconded approving the appointment of Mitch Antonsen to the vacant Ward III council position until the next annual election. Motion carried on voice vote of 5-0.**

**Appointment of Airport Advisory Board:** Mayor Gustad explained he had spoken to individuals regarding the vacancy on the Airport Advisory Board and received several no answers. In addition to a recommendation from Helms & Associates and suggestions from the public; Mayor Gustad appointed Shauna Meyerink to the Airport Advisory Board. **Councilmember Foxley moved and Lang seconded to approve the appointment of Shauna Meyerink to the Airport Advisory Board. Motion carried on voice vote of 5-0.**

**RFP for Pool:** Mayor Gustad stated a copy of the draft RFP for the new swimming pool was enclosed in the council packets. The RFP has been reviewed by Helms & Associates who suggested some changes and was then submitted to Planning and Development District III for their review and input. Upon receiving recommendations from Planning and Development District III, a revised copy will be distributed to the council for review prior to sending out the request. Mayor Gustad also stated the pool committee will receive a copy for their review and input.

#### **EXECUTIVE SESSION.**

**COUNCIL COMMENTS.** There being no further business before the City Council, **Overweg moved and Spoelstra seconded to adjourn the meeting at 8:25 p.m. Motion passed on voice vote of 5-0.**

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Rick Gustad  
Mayor

ATTEST:

\_\_\_\_\_  
Shauna Meyerink  
City Finance Officer