

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
APPROVED REGULAR MEETING
November 4, 2013**

Mayor Gustad called the meeting to order at Platte City Hall at 7:51 p.m. Those present for roll call were: Mitch Antonsen, Rick Gustad, Rich Hoppe, Jarrod Lang, and Jerry Overweg. Councilmembers Joel Foxley and Todd Spoelstra were absent. Others present were: Dr. Jerome Bentz, Lisa Brumbaugh, Kevin Kuiper, Shauna Meyerink, Ralph Nachtigal, Brandon Semmler, and Duane Strand.

AGENDA.

MINUTES. Councilmember Lang motioned to approve the October 21st regular meeting minutes as presented. Motion seconded by Councilmember Hoppe. Motion carried on voice vote of 4-0.

REPORTS.

Councilmembers: No report.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) The City will be closed on Monday, November 11th in observance of Veterans Day. 2) Requested permission for Superintendent Kuiper and Meyerink to both attend a Safety & Loss Control Conference in Mitchell on November 20th and 21st. Council granted permission. 3) Explained a letter was received asking if the City wishes to switch the water loan payment to First National Bank to an ACH process. Council discussed the topic and will pursue the request. 4) Meyerink informed the council that a snow ordinance was drafted but upon review it was decided that an ordinance would not be the best solution. A new policy will be drafted for review.

Police Department. Chief Semmler presented the following police report for the month of October.

AGE RELATED ISSUES

JUVENILE CONTACTS	Nos.	ADULT CONTACTS	Nos.
Verbal Warnings	2	Verbal Warnings	31
Written Warnings	0	Written Warnings	0
Written Citations (1 stop)	0	Written Citations	4
Traffic Complaints Received	0	Traffic Complaints Received	2
Total Traffic Stops (Non-Alcohol)	2	Total Traffic Stops (Non-Alcohol)	37
Open Container Citations	0		
Underage Tobacco	0	DWI Arrests	1
DWI Arrests	0	Open Container Warnings	0
Underage Consumption (-18)	0	Open Container Citations	0
Underage Consumption (+18)	0	Field Sobriety Tests Only	0
Total Alcohol Related Contacts	0	Total Alcohol Related Contacts	1

NON-AGE DELINEATED CONTACTS

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents	2	Complaints	1
Warrant Arrests	0	Arrests	0
Burglary Complaints	0	Protective Custody	0

Drug Reports/Complaints	0	Domestic Violence Calls	1
Welfare Checks	1	Dog Issues	
Robbery Arrests	0	Complaints	4
Theft Reports	1	Dogs Captured	0
Vandalism Reports	3	Dogs Terminated	0
Auto Thefts	1	Owners Warned	1
Assaults	0	Owners Issued Tickets	0
Other Complaints/Misc. Calls	27	Dog Bite	2
Other Arrests	0	Other Animals – Complaints	2
911 Calls	0	Terminated	0

GENERAL OPERATIONS STATISTICS

Miles Driven on 2011 Dodge	2000	Ambulance Assists	1
Miles Driven on Ford Crown Vic 09	2000	Community Service Performed	0
Time Vehicle Out of Service	0	Training Sessions Attended	2
Hours Spent in Court	0	Business Alarms	1
Funeral Escorts	3	Motorist Assists	2

Public Works. City Superintendent Kuiper reported on the following topics: 1) The Rural Water By-pass has been taken care of. The by-pass was already in place when prior work was completed. A new stand pipe was put in place. 2) The department has been completing additional winterization projects and prepared equipment for winter needs. 3) The flow meters have been removed and then returned upon completion for the flow study. 4) Contaminated soil samples were sent in and the results are back. The soil tested high for being worked and no new contaminates added. It was recommended to add fertilizer to the soil. 5) Kuiper requested permission for both Kuiper and Tyler Veurink to attend a one day conference in Sioux Falls by VanDiest addressing chemical application.

PUBLIC FORUM.

BUILDING PERMITS.

CLAIMS.

Councilmember Overweg motioned to approve all claims as presented in addition to the requested claim for Petty Cash in the amount of \$220.30 . Motion seconded by Lang. Motion carried on roll call vote of 4-0. (Attached as separate document)

OLD BUSINESS.

Plow Truck Bid: Meyerink explained there were some minor changes made to the bid specs following the November 4th meeting. Upon making those changes and additional questions coming up, the request for bids was not sent out. Meyerink also stated the question arose if the bid request should be split between each piece of equipment. Example of such is request a bid for the truck, a bid for the plow, and a bid for the sander. Council was also asked to help determine a delivery date for the truck. **Councilmember Hoppe motioned to rescind the motion from October 21st to request bids for a 2000 or newer plow truck, and to now request bids for a 2000 or newer plow truck, a plow, and a sander, to be delivered no later than January 6, 2014, with payment made within 45 days, and bids due by November 18, 2013 at 12:00 noon. Motion seconded by Councilmember Lang. Motion carried on a voice vote of 4-0.**

RFP for New Swimming Pool: Meyerink presented the RFP for the swimming pool. It was noted that the proposed changes were in red. Meyerink also stated that PDIII had yet to have an opportunity to review the changes for comments. The council agreed to table the RFP until the November 18th meeting in which time Meyerink should request PDIII to review the said document.

NEW BUSINESS.

Gazebo for South Park: Duane Strand was present to ask the council to make a decision regarding a gazebo for South Park. Strand explained that he acquired a donation from one family for the gazebo. The materials, donation, and contractor are all in place and ready to go but are at the mercy of the council now. It was planned to build the gazebo in the Southeast corner of the park near the tennis/basketball court. Mayor Gustad stated the council was unaware all of the status of the gazebo, therefore other processes such as the RFP have been started putting the gazebo on hold for the winter. Councilmember Lang will personally talk to Elaine Mitchell regarding the gazebo. No further action was taken at this time.

New Pool Location/Land: Councilmember Hoppe stated that it was brought to his attention Cal Pipal's carwash and lots are being sold and that the City should really consider it. It is a half a block priced at \$100,00.00. It was noted there is a second home on that side of the block, and the City does not want to be in a position of kicking someone out of their home. Mayor Gustad also stated he has been told by several individuals the City should buy the land. Councilmember Lang stated it would be a good addition to the pool/park/complex area. Meyerink was directed to contact City Attorney Tim Whalen to find out the exact process of how the City can go about pursuing the land.

Resolution No. 110413-01 (Water Rates): Meyerink presented Resolution No. 110413-01 for the proposed increase of water rates. The increase will begin with the bill due January 15, 2014. **Councilmember Overweg moved and Hoppe seconded to approve Resolution No. 110413-01 which will increase the base rate \$2.00. Motion carried on voice vote of 4-0.**

**CITY OF PLATTE
RESOLUTION NO. 110413-01**

WHEREAS, the City Council finds that the water department needs additional funds to sustain its own maintenance and operation, and

WHEREAS, the last water rate increase implemented by the City Council was in 2013, and

WHEREAS, the City Council proposes raising water rates as stated below, and

WHEREAS, the City Council held a public hearing on the proposed rate increases, where no public comment was offered,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Platte that following rate structures and rules shall become effective with water and sewer bills issued at the beginning of January for payment by January 15, 2014.

Residential Water Rate	\$17.00/month base charge \$0.005750/gallon for first 2,000 gallons \$0.005178/gallon for remaining gallons
Water Only Inside City	\$17.00/month base charge \$0.005750/gallon for first 2,000 gallons \$0.005178/gallon for remaining gallons

Commercial Water Rate	\$17.00/month base charge \$0.005750/gallon for first 2,000 gallons \$0.005178/gallon for next 8,000 gallons \$0.004169/gallon for remaining gallons
Multiple Use Dwellings	\$17.00/month base charge \$0.006894/gallon for first 2,000 gallons \$0.006322/gallon for next 3,000 gallons \$0.005750/gallon for next 5,000 gallons \$0.005521/gallon for next 4,000 gallons \$0.005406/gallon for next 6,000 gallons \$0.005178/gallon for next 5,000 gallons \$0.003746/gallon for remaining gallons
Water Only No Minimum	\$0.005793/gallon for first 2,000 gallons \$0.005178/gallon for remaining gallons
Water Only Outside City	\$29.50/month base charge \$0.005750/gallon for first 2,000 gallons \$0.005178/gallon for next 3,000 gallons \$0.004605/gallon for next 5,000 gallons \$0.003945/gallon for next 4,000 gallons \$0.004262/gallon for next 6,000 gallons \$0.004033/gallon for next 5,000 gallons \$0.003746/gallon for remaining gallons

Dated this 4th day of November , 2013.

/s/
Rick Gustad
Mayor

/s/
Shauna Meyerink
City Finance Officer

Resolution No. 110413-02 (Sewer Rates): Meyerink presented Resolution No. 110413-02 for the proposed increase in sewer rates. The proposed increase will raise rates from \$20.00 to \$22.00 which will meet the state minimum for sewer. **Councilmember Lang moved and Hoppe seconded to approve Resolution No. 110413-02 increasing sewer rates to the state minimum of \$22.00. Motion carried on voice vote of 4-0.**

**CITY OF PLATTE
RESOLUTION NO. 110413-02**

WHEREAS, the City Council of the City of Platte finds that the sewer department needs additional funds to sustain its own maintenance and operation, and

WHEREAS, the City’s current rate schedule would prohibit the receipt of state aid in the financing of projects, and

WHEREAS, the City’s current rate schedule is not able to sustain the rise in electrical costs associated with the aeration of its lagoon

WHEREAS, the last sewer rate increase implemented by the City Council was in 2012 regarding the base rate only, and

WHEREAS, the City Council held a public hearing on the proposed rate increase, where no public comment was offered,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Platte that following rate structure and rules shall become effective with water and sewer bills issued at the beginning of December for payment by January 15, 2014.

Heavy Use Non-Residential	\$22.00/Base with 5,000 gallon grace \$2.25/1,000 gallons for the first 10,000 gallons \$1.50/1,000 gallons for the next 15,000 gallons \$1.00/1,000 gallons for the remaining gallons
Multiple Use Dwellings	\$22.00 Base \$2.75 per 1,000 gallons
Miscellaneous Accounts (motels)	\$22.00 for the house \$8.00 per unit

Dated this 4th day of November 2013.

/s/
Rick Gustad
Mayor of Platte, South Dakota

/s/
Shauna Meyerink
City Finance Officer

Purchase Agreement for Riverside Acres Lot 47: Meyerink presented the purchase agreement for Lot 47 of Riverside Acres. Meyerink stated the finance committee has reviewed the agreement as have Craig and Ronette Guymon, the buyers. There were no concerns with the agreement. **Councilmember Lang motioned to authorize Mayor Gustad to sign the purchase agreement for Lot 47 of Riverside Acres with the funds to be allocated toward the pool fund. Motion seconded by Councilmember Overweg. Motion carried on a voice vote of 4-0.**

E-Bill Contract for Utility Billing: Meyerink presented a contract that would provide the license to offer e-billing for utility bills. Meyerink explained the new service was discussed during budget time. The cost to offer the said service is \$10.00 per month. The bills would be sent through email rather than through the postal service. The new service is not required to citizen but is a new option. **Councilmember Hoppe motioned to authorize Mayor Gustad to sign the USTI contract for e-bills. Motion seconded by Councilmember Antonsen. Motion carried on a voice vote of 4-0.**

Temporary Liquor License: Councilmember Lang moved and Hoppe seconded to approve the temporary liquor license request from Kuip's Lounge for the Chamber Banquet on December 7th. **Motion carried on voice vote of 4-0. Councilmember Lang moved and Antonsen seconded**

Set Public Hearing for Temporary Liquor License: Councilmember Hoppe motioned to set November 18, 2013, at 7:45 p.m. for the public hearing for a temporary liquor license request from Starbanks Coffee & Wine. **Motion seconded by Councilmember Lang. Motion carried on a roll call vote of 4-0.**

EXECUTIVE SESSION.

COUNCIL COMMENTS. There being no further business before the City Council, **Lang moved and Hoppe seconded to adjourn the meeting at 9:08 p.m. Motion passed on voice vote of 4-0.**

DATED: _____

By: _____

Rick Gustad
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer