

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
UNAPPROVED REGULAR MEETING
March 3, 2014**

Mayor Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Mitch Antonsen, Joel Foxley, Rick Gustad, Rich Hoppe, Jarrod Lang, and Jerry Overweg. Councilmember Todd Spoelstra was absent. Others present were: Kevin Kuiper, Shauna Meyerink, Ralph Nachtigal, and Brandon Semmler.

AGENDA.

MINUTES. Councilmember Foxley moved and Antonsen seconded to approve the February 18th regular meeting minutes as presented. Motion carried on voice vote.

REPORTS.

Mayor Gustad: Reported that the review committee met to discuss the RFP's and the committee narrowed the selection down to two firms to interview. The firms will be contacted and an interview date will be scheduled. The committee has not ruled out the possibility of interviewing additional firms upon completing the two interviews.

Remaining Councilmembers: No report.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) There will be an election in Ward III for the two year term. 2) Reminder that the District meeting is in Wagner on April 9th. 3) Informed the council that under normal circumstances landfill hours are changed at the same time as daylight savings; however, with the cold weather and future expected forecast, Meyerink does not plan to change the hours at this time unless directed otherwise. Council agreed with the plan and will discuss the matter at a later date. 4) Meyerink is working on finalizing the steps for e-bill. E-bill will be a new offer for utility billing.

Police Department. Chief Semmler presented the following report for the month of February 2014.

AGE RELATED ISSUES

JUVENILE CONTACTS	Nos.	ADULT CONTACTS	Nos.
Verbal Warnings	1	Verbal Warnings	13
Written Warnings	0	Written Warnings	14
Written Citations (1 stop)	0	Written Citations	6
Traffic Complaints Received	0	Traffic Complaints Received	2
Total Traffic Stops (Non-Alcohol)	1	Total Traffic Stops (Non-Alcohol)	35
Open Container Citations	0		
Underage Tobacco	0	DWI Arrests	1
DWI Arrests	0	Open Container Warnings	1
Underage Consumption (-18)	1	Open Container Citations	0
Underage Consumption (+18)	0	Field Sobriety Tests Only	0
Total Alcohol Related Contacts	1	Total Alcohol Related Contacts	2

NON-AGE DELINEATED CONTACTS

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents	3	Complaints	0
Warrant Arrests	0	Arrests	0
Burglary Complaints	1	Protective Custody	0
Drug Reports/Complaints	0	Domestic Violence Calls	0
Welfare Checks	1	Dog Issues	
Robbery Arrests	0	Complaints	2
Theft Reports	0	Dogs Captured	0
Vandalism Reports	0	Dogs Terminated	0
Auto Thefts	0	Owners Warned	0
Assaults	0	Owners Issued Tickets	0
Other Complaints/Misc. Calls	25	Dog Bite	0
Other Arrests	0	Other Animals – Complaints	0
911 Calls	2	Terminated	0

GENERAL OPERATIONS STATISTICS

Miles Driven on 2011 Dodge	1500	Ambulance Assists	2
Miles Driven on Ford Crown Vic 09	1750	Community Service Performed	0
Time Vehicle Out of Service	0	Training Sessions Attended	0
Hours Spent in Court	0	Business Alarms	0
Funeral Escorts	0	Motorist Assists	2

Chief Semmler also reported on the following topics: 1) Semmler will be attending a SDPCC meeting in Pierre on Wednesday March 19th. 2) On March 20th there will be a meeting on domestic violence in Lake Andes that Semmler will be attending.

Public Works. City Superintendent Kuiper reported on the following topics: 1) Dakota Pump installed the new pump controls for the water system. The new board had to be rewired from a 240 down to a 220. Very nice system and easily manageable. 2) Frandsen Electric has finished installing the new lighting in the shop and cold storage building. 3) After receiving some snow in the month of February, the department had a chance to try out the new plow truck. Kuiper stated it is a very nice addition to the departments equipment. 4) Kuiper explained that in June of 2013 a claim was submitted to Continental Western Insurance for the recirculation pump in the pond at South Park and for the Complex scoreboard’s mother board. There was \$4,000.00 worth of damage done between both units. The pump was fried. Following much dispute with the insurance company, they have agreed to pay the claim this time with the understanding that next time some additional steps will need to be followed. 5) Eisenbraun and Associates, have analyzed the flow reports for the sewer study that was done last fall. They are looking into some options and working on getting quotes for further testing based on the results of the study. Additional infiltration may be a concern.

PUBLIC FORUM.

BUILDING PERMITS.

CLAIMS.

Councilmember Hoppe motioned to approve all claims as presented. Motion seconded by Councilmember Foxley. Motion carried on roll call vote of 5-0. (Attached as separate document)

OLD BUSINESS.

Police Vehicle: Councilmember Foxley explained that Keith VanZee of Platte Ford has agreed to accept the drop ship of the 2014 Ford Interceptor at his dealership at no extra charge. Chief Semmler explained that he included a copy of the estimated costs for the new vehicle. The base price of the utility vehicle is \$26,076.00. The five upgrades include: light, spot light, post mounted 6", rear door handles inoperable, rear window power delete, remote keyless fobs, and noise suppression bonds for a total of \$995.00. A quote was received of \$450.00 to wrap and place decals by Sign Pro of Mitchell. Chief Semmler did report that he checked with Signs 4U as well. The additional accessories and installation labor was estimated at \$4,944.93. The total price of the purchase will total an approximate \$32,465.93. **Councilmember Lang motioned to purchase a 2014 Ford Interceptor Utility with the five state approved upgrades from Lamb Motors in Onida under contract number 16546 for a purchase price of \$27,071.00 and have the vehicle drop shipped to Platte Ford. Motion seconded by Councilmember Foxley. Motion carried on voice vote. Councilmember Hoppe motioned to approve the quote from Sign Pro of Mitchell to wrap and decal the vehicle for \$450.00, and to purchase the additional accessories with installation and labor at an estimate of \$4,944.93. Motion seconded by Councilmember Antonsen.**

NEW BUSINESS.

Financial Closeout Report for ALP: Finance Officer Meyerink presented the financial closeout report for the Airport Layout Plan (ALP) at the Platte Municipal Airport. The closeout report recommends the payment of \$3,302.46 from the State of SD to the City of Platte. **Councilmember Hoppe moved and Overweg seconded to approve the financial closeout report for the Airport Layout Plan and authorize Mayor Gustad to sign said documents. Motion carried on voice vote.**

Chip and Seal Bids: Finance Officer Meyerink presented the bids for chip and seal. Three bids were received for seal coat. The bids were as follows: Bituminous Paving, Inc., of Ortonville, MN, \$1.60/sq yd, for a total of \$97,600.00, the alternate quote at \$3.50/sq yd, for a total of \$9,450.00; Topkote, Inc., of Yankton, \$0.948/sq yd for a total of \$57,828.00, and the alternate project at \$3.270/sq yd for a total of \$8,829.00; The Road Guy Construction Co, Inc., of Yankton, \$0.980/sq yd for a total of \$59,780.00, and the alternate project at \$2.860/sq yd for a total of \$7,722.00. **Councilmember Overweg motioned to accept the bid of Topkote, Inc., of \$0.948 per square yard for the main project and \$3.27 per square yard for the alternate project for the seal coat. Motion seconded by Councilmember Hoppe. Motion carried on voice vote.** Two bids were received for chips. Spencer Quarries, Inc. of Spencer, SD bid \$19.40 per ton delivered and The Road Guy Construction Co, Inc., of Yankton bid \$23.36 per ton delivered. **Councilmember Foxley moved and Lang seconded accepting the bid of Spencer Quarries, Inc., of \$19.40 per ton delivered. Motion carried on voice vote.**

Gravel Quotes: Three gravel quotes were received. VanZee Gravel & Construction submitted a quote of \$9.80 per ton for crushed gravel and \$8.75 per ton for screen gravel. Boyden Construction submitted a quote of \$9.70 per ton for crushed gravel and \$8.20 for screen gravel. Bryce Foxley submitted a quote of \$8.30 per ton for crushed gravel. **Councilmember Foxley moved and Hoppe seconded accepting the gravel quotes as information. Motion passed on voice vote of 5-0.** The lowest quotes will be utilized, providing the quality of gravel is acceptable.

Spray Quotes: One quote was received for weed spraying. The quote per application was as follows: Don's Tree & Turf, \$1,681.00. **Councilmember Lang moved and Antonsen seconded to accept the spray quote of \$1681.00 per application from Don's Tree & Turf. Motion carried on voice vote of 5-0.**

Annual Report Extension: Meyerink requested an extension for completion and filing of the 2013 Annual Report. **Councilmember Foxley moved and Lang seconded allowing an extension for completion and filing of the 2013 Annual Financial Report. Motion carried on voice vote of 5-0.**

Resignation: Finance Officer Meyerink presented the resignation letter received from Tyler Veurink. Veurink resigned but will continue to work as needed until the position is filled. **Councilmember Antonsen motioned to accept the resignation of Tyler Veurink, allowing Veurink to continue to work as needed until the position is filled, and request that all application be received in the office of the Finance Officer by Monday, March 31st at 5:00 p.m. Motion seconded by Councilmember Hoppe. Motion carried on voice vote.**

Executive Session (Personnel): Councilmember Overweg moved and Lang seconded to enter executive session at 8:18 p.m. for the discussion of personnel. Mayor Gustad declared and end to executive session at 8:32 p.m. No action was taken following the executive session.

COUNCIL COMMENTS. There being no further business before the City Council, **Overweg moved and Lang seconded to adjourn the meeting at 8:34 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Rick Gustad
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer