

**CITY OF PLATTE  
CITY COUNCIL PROCEEDINGS  
APPROVED REGULAR MEETING  
February 2, 2015**

**Mayor Gustad called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Mitch Antonsen, Tom Boltjes, Joel Foxley, Rick Gustad, Rich Hoppe, Jarrod Lang, and Jerry Overweg. Others present were: Sharon Huizenga, Kevin Kuiper, Shauna Meyerink, and Brandon Semmler.**

**AGENDA.**

**MINUTES. Councilmember Hoppe motioned to approve the January 20<sup>th</sup> regular meeting minutes as presented. Motion seconded by Councilmember Antonsen. Motion carried on voice vote of 6-0.**

**REPORTS.**

**Councilmember Overweg:** Inquired if the book with the swimming lesson test results had ever been located. Meyerink reported that it had not and that she has been unable to reach last year’s pool manager, Kasya Marlo. The council directed Meyerink to request that Ms. Marlo be contacted by City Attorney Tim Whalen.

**Mayor and Remaining Councilmembers:** No report.

**Finance Officer.** Finance Officer Meyerink reported on the following topics: 1) Reminded the council of the Airport Conference on March 18<sup>th</sup> & 19<sup>th</sup>. 2) Meyerink also invited the council along with requesting permission to attend a sponsor meeting with the FAA, State Aeronautics, and the engineers to discuss the runway project scheduled for 2016. The sponsor meeting will be held on Tuesday, March 17<sup>th</sup> in Sioux Falls. Council granted Meyerink permission to attend along with Boltjes, Foxley, Gustad, and Lang all expressing interest in also attending. 3) Meyerink explained to the council the new updates for Asyst are not compatible with the current custom set up for utility billing. The custom is used for the round up program. Following much investigation with Asyst, it has been determined the new updates would need to be rewritten to be compatible with the custom. Meyerink requested permission to sign a contract with Asyst to update the custom software for the round up program at a cost of \$200.00. Council granted permission to sign said agreement.

**Police Department.** Chief Semmler presented the following police report for the month of January 2015.

**AGE RELATED ISSUES**

<b>JUVENILE CONTACTS</b>	<b>Nos.</b>	<b>ADULT CONTACTS</b>	<b>Nos.</b>
Verbal Warnings	0	Verbal Warnings	21
Written Warnings	0	Written Warnings	0
Written Citations (1 stop)	0	Written Citations	1
Traffic Complaints Received	0	Traffic Complaints Received	4
<b>Total Traffic Stops (Non-Alcohol)</b>	<b>0</b>	<b>Total Traffic Stops (Non-Alcohol)</b>	<b>26</b>
Open Container Citations	0		
Underage Tobacco	0	DWI Arrests	0
DWI Arrests	0	Open Container Warnings	0
Underage Consumption (-18)	0	Open Container Citations	0
Underage Consumption (+18)	1	Field Sobriety Tests Only	0
<b>Total Alcohol Related Contacts</b>	<b>1</b>	<b>Total Alcohol Related Contacts</b>	<b>0</b>

--	--	--	--

**NON-AGE DELINEATED CONTACTS**

Property Related Issues	Nos.	Family Violence	Nos.
Vehicle Accidents	7	Complaints	0
Warrant Arrests	0	Arrests	0
Burglary Complaints	0	Protective Custody	0
Drug Reports/Complaints	0	Domestic Violence Calls	0
Welfare Checks	0	Dog Issues	
Mental Health Committals	0	Complaints	7
Theft Reports	1	Dogs Captured	4
Vandalism Reports	0	Dogs Terminated	0
Grand Theft	0	Owners Warned	3
Assaults	0	Owners Issued Tickets	0
Other Complaints/Misc. Calls	26	Dog Bite	0
Other Arrests	0	Other Animals – Complaints	1
911 Calls	1	Terminated	0

**GENERAL OPERATIONS STATISTICS**

Miles Driven on 2011 Dodge	1200	Ambulance Assists	2
Miles Driven on Ford Interceptor	1100	Community Service Performed	0
Time Vehicle Out of Service	0	Training Sessions Attended	0
Hours Spent in Court	0	Business Alarms	0
Funeral Escorts	6	Motorist Assists	2

Chief Semmler also reported on the following topics: 1) There is a mandatory sex offender class in Chamberlain on February 10<sup>th</sup> that Semmler will be attending. 2) Semmler requested permission for Officer Sarne to attend a one day class in Miller on March 25<sup>th</sup> regarding domestic violence. Sarne was granted permission to attend.

**Public Works.** Superintendent Kuiper reported on the following topics: 1) Justin Boltjes has returned to work on light duty orders. 2) There has been much accomplished on the Pival property with the rental of the excavator from Foxley. All but the storm shelter and car wash has been cleaned up. Backfill of the basement hole is also still in need. 3) Kuiper informed the council some plow blades were ordered as well as pool supplies and therefore those bills will be forthcoming. 4) Councilmember Hoppe questioned how snow removal was going. Kuiper reported that it was going well.

**PUBLIC FORUM.**

**BUILDING PERMITS.**

**CLAIMS.**

**Councilmember Hoppe motioned to approve all claims as presented. Motion seconded by Overweg. Motion carried on roll call vote of 6-0. (Attached as separate document)**

**OLD BUSINESS.**

**NEW BUSINESS.**

**Public Hearing – Temporary Liquor License:** Mayor Gustad opened the public hearing at 7:45 p.m. for public input on a temporary liquor license request from the Yellow Rose for February 28<sup>th</sup> during the Cattlemen’s Banquet. With no public comments, Mayor Gustad closed the public hearing at 7:46 p.m. **Councilmember Antonsen moved and Boltjes seconded to approve the temporary liquor license request from the Yellow Rose for February 28, 2015. Motion carried on voice vote.**

**Advertise for Spray & Gravel Quotes:** Councilmember Overweg motioned to advertise for spray quotes with quotes due Wednesday, February 25, 2015, at 3:00 p.m. Motion seconded by Councilmember Hoppe. Motion carried on voice vote. Councilmember Boltjes motioned to advertise for gravel quotes with all quotes due by Wednesday, February 25, 2015, at 3:00 p.m. Motion seconded by Councilmember Foxley. Motion carried on voice vote.

**Advertise for 2015 Chip and Seal Project:** The 2015 chip and seal project will include the streets in the Northeast section of town with the consideration of an alternate project including the 4,100 square yards of surface around the new track and football complex. Mayor Gustad questioned Superintendent Kuiper if the street was ready for chip and sealing. Kuiper stated the sports tower would need to be relocated prior to the chip and sealing along with any additional projects requiring heavier equipment. The alternate project would require a prime coat and two chip seals. **Councilmember Antonsen moved and Hoppe seconded to advertise for 2015 chip and seal bids listing the 4,100 square yards as an alternate project, with bids due by Wednesday, February 25, 2015, at 3:00 p.m. Motion carried on voice vote.**

**Advertise for Summer Positions:** Councilmember Hoppe motioned to advertise for two summer maintenance personnel, a pool manager, and pool lifeguard positions, with applications due Wednesday, February 25<sup>th</sup>. Motion seconded by Councilmember Foxley. Motion carried on voice vote.

**Lawn Mower Quotes:** Superintendent Kuiper provided the council with two quotes for a new 72” deck mower. Titan Machinery quoted a 2015 Grasshopper model 932 mower with a 72” powerfold deck at \$15,000.00. John Deere quoted a 1550 Terrain Cut 72SD Deck front mower at a price of \$16,095.18. Both mowers would come with a two year warranty. **Councilmember Antonsen moved and Boltjes seconded to approve the purchase of the 2015 Grasshopper model 932 from Titan Machinery at a cost of \$15,000.00. Motion carried on voice vote.**

**First Reading of Ordinance No. 334 – Snow Removal Amendment:** Finance Officer Meyerink presented Ordinance No. 334 amending Chapter 10-4. **Councilmember Foxley moved and Boltjes seconded giving first reading to Ordinance No. 334 Amendment to Chapter 10-4 Snow & Ice Removal. Motion carried on a roll call vote of 6-0.**

ORDINANCE NO. 334

An ordinance entitled “AMENDMENT TO CHAPTER 10-4 SNOW & ICE REMOVAL” of the revised ordinances and code of the City of Platte, South Dakota, which ordinance shall read as follows:

BE IT ORDAINED BY THE CITY OF PLATTE, SOUTH DAKOTA,  
THAT CHAPTER 10-4 ENTITLED "SNOW & ICE REMOVAL" OF  
THE REVISED ORDINANCES AND CODE OF THE CITY OF  
PLATTE BE AMENDED AS FOLLOWS:

10-4-5 MUNICIPAL REMOVAL OF SNOW; PRIVATE SNOW REMOVAL.

The responsibility for ordering personnel and equipment into service for a winter maintenance operation shall be primarily with the City Street Superintendent or his designee. The

City Mayor may also direct the Street Department to commence winter maintenance operations. The City Finance Officer shall receive all complaints regarding snow/ice removal and forward same to the City Street Superintendent during normal business hours. The City reserves the right to engage a private contractor for snow/ice removal if the circumstances warrant such action and only upon the approval of such action by the City Council.

Plowing of snow/ice as used in this chapter shall mean the moving of snow/ice evenly to each side of the street, but may also include loading and trucking the snow/ice to a point of non-environmental concern. Plowing shall commence as the Street Superintendent or his designee shall direct. The priority of snow/ice removal services and the manner in which said services shall be performed by the City shall be as set forth in the policy for snow/ice removal enacted by the City.

All snow/ice removed from private property, private driveways or private sidewalks shall be deposited or disposed of in such a manner that it does not interfere with the use of the City streets, avenues, alleyways, sidewalks or other areas designated for vehicular or pedestrian travel. Further, due to the dangerous conditions which can develop due to improper removal of snow/ice from private property, no snow/ice removed from private property shall be deposited, placed, blown, carried, or otherwise disposed of in or on the public streets, alleys, avenues, roadways, or sidewalks. The aforesaid prohibition, however, shall not apply to the sidewalk areas on Main Street between South Dakota Highway 44 and Third Street nor to the sidewalk areas one block east and one block west of Main Street between South Dakota Highway 44 and Third Street.

Any person who violates this provision shall be subject to the penalties set forth in this chapter and, in addition to said penalties, the City shall be entitled to assess and recover from the owner or occupier of the violating property the costs associated with removal of the wrongfully disposed snow and/or ice. Such costs shall include, but not be limited to, the hourly rate for the use of the specific snow/ice removal equipment and the operator thereof which is standard and customary in the snow/ice removal industry.

#### 10-4-6 PENALTY; CIVIL LIABILITY

Any person who fails to comply with any of the provisions of this chapter, as revised and amended, shall be guilty of a misdemeanor and upon a conviction thereof shall be subject to a fine which shall not exceed \$500. In addition to the penalty set forth herein and any other provisions of this chapter, any person who violates the provisions of this chapter shall be liable to the City for any damages, costs, expenses, or disbursements incurred by the City to remedy the violation or to repair any property owned by the City which may have been damaged by the neglect to remove snow and/or ice as provided herein.

This ordinance shall be in full force and effect from and after its passage, approval, recording, and publication as provided by law.

Passed on first reading: 2-2-2015  
Voting for passage: 6  
Voting against passage: 0  
Absent: 0

Passed on second reading:  
Voting for passage:  
Voting against passage:  
Absent:

Date of Adoption:  
Date of Publication:

---

Rick Gustad, Mayor

Attest:

---

Shauna Meyerink, Finance Officer

**Sewer Rates:** Finance Officer Meyerink provided the council with documents of average usages for select accounts and a listing compiled of 2013 sewer rates from communities around South Dakota. The council discussed the possibility and the affects of restructuring the number of rate types and calculations currently used. When reviewing other communities' rate schedules, Eureka and Clark were of the top two liked schedules. The council tabled all further action until a spreadsheet is developed that will demonstrate predicted results of rate and structure changes.

**Executive Session: Councilmember Overweg motioned to enter into executive session at 8:45 p.m. for the discussion of personnel. Motion seconded by Councilmember Antonsen. Motion carried on voice vote of 6-0. Mayor Gustad declared an end to executive session at 9:11 p.m.**

**COUNCIL COMMENTS.** There being no further business before the City Council, **Foxley moved and Antonsen seconded to adjourn the meeting at 9:11 p.m. Motion passed on voice vote.**

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Rick Gustad  
Mayor

ATTEST:

---

Shauna Meyerink  
City Finance Officer