

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
APPROVED REGULAR MEETING
May 18, 2015**

Mayor Christensen called the meeting to order at Platte City Hall at 7:30 p.m. Those present for roll call were: Tom Boltjes, Steve Christensen, Joel Foxley, Rich Hoppe, Jarrod Lang, Jerry Overweg, and Scott VandenBerge. Others present were: Steve Boltjes, Chad Hanisch, Dawn Horner, Sharon Huizenga, Kevin Kuiper, Shauna Meyerink, Brandon Semmler, Jared Veurink, and Holly Voetberg.

AGENDA.

MINUTES.

Councilmember Lang moved and Overweg seconded to approve the April 30th special meeting minutes as presented. Motion carried on voice vote. Councilmember Hoppe moved and Boltjes seconded to approve the May 4th minutes as presented. Motion carried on voice vote.

REPORTS.

Councilmember Overweg: Stated he had been approached about selling the lot behind Kuip's Hardware (the old skating rink). Overweg questioned if the lot was declared surplus, could conditions be set on the property. For example, could it be stipulated to only be sold for the use of housing development. Finance Officer Meyerink was asked to research such request. Councilmember Foxley stated he was not in favor of selling the property.

Mayor and Remaining Councilmen: No reports.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) Requested permission to attend HR and Finance Officer school in Pierre, June 9-12. Finance Officer school would be at a cost of \$75.00 and HR school is \$50.00. Council granted permission for Meyerink to attend. 2) Meyerink informed the council of the Elected Official workshop held in Pierre on July 8th from 9 a.m. until 3:30 p.m. Mayor Christensen and Councilmember Lang both stated they would like to attend the workshop. Councilmember Lang also advised Councilmembers Boltjes and Vanden Berge to attend the workshop if scheduling permitted. Lang stated the workshop was very helpful when he started. 3) Finance Officer Meyerink also informed the council of a new Budget Workshop to be held in July. There will be four locations in which one could attend. The cost is \$25.00. Meyerink requested permission to attend one of the workshops as it is a new class and want to hear if there are suggestions for budgeting. 4) Meyerink also stated the pool committee met to review plans and ideas in preparation of meeting with Helms and Associates.

Police Department. Chief Semmler reported on the following topics: 1) Informed the council the Dodge pickup currently has 65,000 miles on it. With budget time approaching, Semmler asked the council to provide direction on the replacement timeframe of the pickup. Semmler reminded the council, the intent was to upgrade it within the next two years. Council will consider the request and discuss it at budget time.

Public Works. City Superintendent Kuiper reported on the following topics: 1) The new meters have been installed in the Boulevard. The others are in progress and hope to be completely installed by the end of the week. 2) The pool has been cleaned and power washed. The pool can now be painted when weather permits. 3) Kuiper reported the Pival property had been surveyed. The street on the north end is very narrow based on the lot pins.

PUBLIC FORUM.

BUILDING PERMITS.

CLAIMS.

Councilmember Hoppe motioned to approve all claims as presented with the addition of \$75.00 for Finance Officers school and \$50.00 for HR school. Motion seconded by Councilmember Foxley. Motion carried on roll call vote of 6-0. (Attached as separate document)

OLD BUSINESS.

Mayoral Appointments: Councilmember Lang moved and Boltjes seconded to approve the Mayor Appointments of Rich Hoppe to the pool committee and Linda Berens to the Planning and Zoning Commission. Motion carried on voice vote.

Curb & Gutter in Sunset Acres: Finance Officer Meyerink presented a copy of a worksheet from a previous project in which curb and gutter was installed. During that project, the engineering, valley gutters and radius costs were covered by the City and the remainder of the project was assessed to the property owners through a special assessment. Finance Officer Meyerink also informed the council that a special assessment guideline has been obtained to assist with the process. Meyerink provided Steve Boltjes, Jarrod Veurink, and Cliff Visscher with an example petition to use in requesting curb and gutter. In addition to Sunset Acres, the group heading the petition indicated they will contact property owners between Highway 44 and Sunset Acres asking if they would like to be included in the project. The necessary process will be followed upon receiving a petition from the property owners in Sunset Acres.

NEW BUSINESS.

Public Hearing – Temporary Liquor License (Yellow Rose): Mayor Christensen opened the public hearing at 7:46 p.m. for the consideration of the temporary liquor license request of the Yellow Rose. With no comments, Mayor Christensen closed the public hearing at 7:47 p.m. Councilmember Foxley moved and Boltjes seconded to approve a temporary liquor license request for the Yellow Rose for a wedding dance on June 13th. Motion carried on voice vote.

HR Green: Dawn Horner was present to provide a second opinion on the water/wastewater study completed by Stockwell Engineering. Horner works for HR Green of Sioux Falls. After reviewing the study and speaking with Superintendent Kuiper, HR Green would propose the City concentrate on the I&I issues prior to revamping the lagoon. The I&I could be addressed through a number of ways. Jetting and televising the system would provide the City with an accurate status of the lines. With that information the lines and manholes could be addressed in an appropriate manner of worst to best. Smoke testing the town again was also recommended. A copy of the memo prepared by HR Green can be obtained at the City office.

Infrastructure: Chad Hanisch, of Infrastructure Design Group, was present to discuss the water/wastewater study with the council. Hanisch stated he is not an expertise in water and wastewater but did review the study completed by Stockwell Engineering. Hanisch had been in contact with HDR an engineering company who specializes in water and wastewater. Hanisch confirmed that without addressing the I&I first the options of adding a SAGR system or a total retention cell would be a must. Hanisch did also however, mention that I&I should be heavily considered as there may be options to alleviate the excess infiltration at the lagoons. Hanisch also addressed a number of possible funding opportunities the City could consider. A copy of the memo can be seen at the City office.

Water Tower Repairs: City Superintendent Kuiper informed the council a quote will be forthcoming to repair the frost jacket on the water tower. H&H Contracting will be providing a quote based on the onsite inspection during the repair of the riser pipe. No further action was taken.

Lifeguard Wages: Finance Officer Meyerink requested the council's action on setting a lifeguard wage for a first year employee with WSI certification. **Councilmember Hoppe moved and Lang seconded to set a first year lifeguard with WSI certification at \$8.80 per hour. Motion carried on voice vote.**

Pool Computer: Finance Officer Meyerink informed the council the swim team needed to upgrade their computer. They would be purchasing a laptop. The request was received for the council's consideration of splitting the cost of the laptop with the swim team. The computer would be used to enter all swimming lesson testing into the Red Cross website immediately rather than filing at a later date. The purchase price of the computer was \$229.00. **Councilmember Lang motioned to pay \$114.50 toward the purchase of a new computer for the pool which will be used for swimming lessons. Motion seconded by Councilmember Boltjes. Motion carried on a roll call vote of 6-0.**

Council President/Vice President: Mayor Christensen requested the councils consideration of electing new Council President and Council Vice President now versus July as signature cards need updated. **Councilmember Hoppe nominated Joel Foxley for Council President. Councilmember Overweg seconded the nomination. With no further nominations, council cast a unanimous vote for Joel Foxley as Council President. Motion carried. Councilmember Boltjes nominated Jarrod Lang as Council Vice President. Nomination seconded by Councilmember Foxley. With no further nominations, council cast a unanimous vote setting Jarrod Lang as Council Vice President. Motion carried on voice vote.**

Signature Cards: Finance Officer Meyerink provided Mayor Christensen, President Foxley, and Vice President Lang with an informational sheet needed to update signature cards at Bank of the West.

2014 Annual Report: Finance Officer Meyerink presented the 2014 Annual report. **Councilmember Lang motioned to accept and approve the 2014 Annual report as presented. Motion seconded by Councilmember Hoppe. Motion carried on voice vote.**

COUNCIL COMMENTS. There being no further business before the City Council, **Hoppe moved and Foxley seconded to adjourn the meeting at 8:37 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Steve Christensen
Mayor

ATTEST:

Shauna Meyerink
City Finance Officer