

**CITY OF PLATTE
CITY COUNCIL PROCEEDINGS
APPROVED REGULAR MEETING
December 21, 2015**

Mayor Christensen called the meeting to order at Platte City Hall at 7:3 p.m. Those present for roll call were: Tom Boltjes, Steve Christensen, Joel Foxley, Rich Hoppe, Jerry Overweg, and Scott Vanden Berge. Councilmember Jarrod Lang was absent. Others present were: Sharon Huizenga, Kevin Kuiper, Shauna Meyerink, Tim Munson, and Brandon Semmler.

AGENDA.

MINUTES.

Councilmember Foxley moved and Overweg seconded to approve the December 7th regular meeting minutes as presented. Motion carried on voice vote.

REPORTS.

Councilmember Vanden Berge: Stated that he would like to look into purchasing more CD's after the first of the year to gain more interest.

Mayor and Remaining Councilmembers: No report.

Finance Officer. Finance Officer Meyerink reported on the following topics: 1) That Kuiper and Meyerink discussed the resource conservation and forestry grant from the December 7th meeting and agree that the money would be better spent if the City holds off a year. 2) Reminded the council that if there are any outstanding bills, to please submit those as soon as possible for year end payment.

Police Department. Chief Semmler reported on the following topics: 1) Thanked the council for the flowers sent in honor of a new baby girl. 2) Requested permission to attend a free pipeline safety emergency response program in Mitchell on January 26, 2016. Council granted permission to attend. 3) Semmler reported that Officer Sarne is requesting permission to attend a three day training in Pierre May 16th -18th for a search and seizure patrolling course. Council granted permission.

Public Works. City Superintendent Kuiper reported on the following topics: 1) The various tasks being completed at the community center are about completed. Tasks have involved items such as: light bulb replacements, flushing the water lines, and sealing a window leak. 2) The maintenance department has been busy checking and doing maintenance on equipment. 3) There have been several house keeping tasks completed in both the shop and cold storage. 4) Continuing to take composite samples of the lagoon. 5) As a note, with the scheduled sewer projects for 2016 and the estimated prices, the City will not need to request any state funding until next year. 6) Kuiper requested permission to send Lawrence Cole to the Wastewater Treatment course/exam in Spearfish, February 23rd -25th. Council granted permission. 7) Kuiper requested permission to attend the Annual Technical Conference January 12th – 14th in Pierre. Council granted permission for Kuiper to attend.

PUBLIC FORUM.

BUILDING PERMITS. Councilmember Vanden Berge reported that the Planning Commission met for the consideration of a variance request/conditional use request from Randy Dykstra for a 38'x34' garage. The Planning Commission recommended the approval of the request on a roll call vote of 2-1 with Vanden Berge opposing. **Councilmember Foxley motioned to set Monday, January 4th at 7:45 p.m. as the public**

hearing for the consideration of a 38'x34' garage to Randy Dykstra's place. Motion seconded by Councilmember Overweg. Motion carried on voice vote.

CLAIMS.

Councilmember Hoppe motioned to approve all claims as presented. Motion seconded by Councilmember Boltjes. Motion carried on roll call vote of 5-0. *(Attached as separate document)*

OLD BUSINESS.

NEW BUSINESS.

Public Hearing – Scholl Variance: Mayor Christensen opened the public hearing at 7:45 p.m. for the consideration of a new 22'x29' garage at 1001 South Main Street. Councilmember Vanden Berge suggested concerns of future expansion of the neighbors ability to build closer to the North as well as fire concern between structures. Councilmember Foxley stated it was his understanding that Scholl was trying to align the new garage with the house. Mayor Christensen declared an end to the public hearing at 7:55 p.m. with no further comments. **Councilmember Overweg moved and Hoppe seconded to approve the variance request for Ryan Scholl to build at 22'x29' garage at 1001 South Main Street. Motion carried on a Board of Adjustment roll call vote with Christensen, Boltjes, Hoppe, and Overweg approving, Vanden Berge opposing, and Foxley abstaining.**

Randall Water – Remote Meters: Tim Munson of HD Supply presented information about the remote meters Randall Water will be installing. The City of Platte has been offered the opportunity to use the same system. The new remote readers would use the existing touch pads by installing the radio button over the top with a twenty year warranty (10 years guarantee and 10 years prorated). There would be no infrastructure cost if the City uses Randall's towers. Randall Water would read all the municipalities on the system with them and then transfer the data to each individual community. Radio remote readers are set to read meters every hour of every day and have the ability to set up alarms for high readings. Randall Water services Platte, Geddes, Armour, Wagner and Avon and they will all be provided the same information. Additional information will be collected from Randall Water regarding the monthly fee to import and transport the data for Platte. No action was taken at this time.

New Pool: Finance Officer Meyerink explained the Pool Committee met to review and finalize items following the November 17th public meeting. The committee discussed questions asked including the consideration of adding footings for an enclosed building now. The pool committee recommended the pool be approved as designed, without adding the footings for an enclosed building at this time, and asked the council take the design to bid. **Councilmember Boltjes motioned to approve the preliminary pool layout design dated June 2015, drawing number 6065-PNT3, Layout 1, along with the bathhouse plans dated September 25, 2015 with the noted revisions, and to begin preparing the bid documents. Motion seconded by Councilmember Vanden Berge. Motion carried on a roll call vote of 5-0.**

Set Year End Council Meeting: Councilmember Boltjes moved and Overweg seconded to schedule a year end meeting for Tuesday, December 29th at 8:00 a.m. to pay all outstanding claims. Motion carried on voice vote.

Resolution No. 12212015-01 (Water Rates): Finance Officer Meyerink presented Resolution No. 12212015-01 amending the water rates for 2016. **Councilmember Foxley moved and Boltjes seconded to approve Resolution No. 12212015-01 for the 2016 water rates. Motion carried on a roll call vote of 5-0.**

CITY OF PLATTE
RESOLUTION NO. 12212015-01

WHEREAS, the City Council finds that the water department needs additional funds to sustain its own maintenance and operation, and

WHEREAS, the last water rate increase implemented by the City Council was in 2015, and

WHEREAS, the City Council proposes raising water rates as stated below, and

WHEREAS, the City Council held a public hearing on the proposed rate increases, where no public comment was offered,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Platte that following rate structures and rules shall become effective with water and sewer bills issued at the beginning of January for payment by January 15, 2016.

Residential Water Rate	\$20.00/month base charge \$0.006375/gallon for first 2,000 gallons \$0.005746/gallon for remaining gallons
Water Only Inside City	\$20.00/month base charge \$0.006375/gallon for first 2,000 gallons \$0.005746/gallon for remaining gallons
Commercial Water Rate	\$20.00/month base charge \$0.006375/gallon for first 2,000 gallons \$0.005746/gallon for next 8,000 gallons \$0.004586/gallon for remaining gallons
Multiple Use Dwellings	\$20.00/month base charge \$0.007633/gallon for first 2,000 gallons \$0.007004/gallon for next 3,000 gallons \$0.006375/gallon for next 5,000 gallons \$0.006123/gallon for next 4,000 gallons \$0.005997/gallon for next 6,000 gallons \$0.005746/gallon for next 5,000 gallons \$0.004171/gallon for remaining gallons
Water Only No Minimum	\$0.006422/gallon for first 2,000 gallons \$0.005746/gallon for remaining gallons
Water Only Outside City	\$32.50/month base charge \$0.006375/gallon for first 2,000 gallons \$0.005746/gallon for next 3,000 gallons \$0.005116/gallon for next 5,000 gallons \$0.004390/gallon for next 4,000 gallons \$0.004738/gallon for next 6,000 gallons \$0.004486/gallon for next 5,000 gallons \$0.004171/gallon for remaining gallons

Dated this 21st day of December , 2015.

/s/
Steve Christensen
Mayor

/s/
Shauna Meyerink
City Finance Officer

Resolution No. 12212015-02 (Misc. Rates): Finance Officer Meyerink presented Resolution No. 12212015-02 the miscellaneous rates and rental rates schedule. **Councilmember Vanden Berge motioned to approve**

Restolution No. 12212015-02 for the miscellaneous rates and rental rates schedule for 2016. Motion seconded by Councilmember Foxley. Motion carried on a voice vote of 5-0.

January 1, 2016

ACCTS. REC. LATE FEES FOR ACCTS. OVER 30 DAYS	18 % / YR.
LATE FEES FIGURED ON A MONTHLY BASIS AT	1.5% / MO.
RETURNED CHECK CHARGE	\$40.00 / CHECK
WATER CONNECTION FEE	\$25.00
AIRPORT HANGER LEASE	\$0.08 / SQ. FOOT
BULK WATER	\$10.00 / 1000 GAL.
GARBAGE COLLECTION LICENSE	\$50.00 / YEAR
CITY EMPLOYEE BILLABLE HOURS (MINIMUM OF ONE HOUR)	\$40.00 / HR.
CITY OFFICE EMPLOYEE BILLABLE HOURS (MINIMUM OF ONE HOUR)	\$25.00 / HR.
COLD MIX CHARGES BASED UPON \$ AMT. AT TIME OF PURCHASE	30% OVER COST
COPY CHARGES	\$0.25 / COPY
FAX CHARGES	\$3.00 / 5 PAGES
ADDITIONAL FAX PAGES	\$1.00 / PAGE
POLICE FINGERPRINTING CHARGE	\$15.00
MARC 55 SEWER ACID (OUR COST \$6.33)	\$12.00
MOWING	\$65.00/ HR.
PETROLEUM CONTAMINATED SOIL DISPOSAL WITHIN CITY LIMITS	
No Longer accept Contaminated Soil	

POLICE REPORTS	\$6.00 / REPORT
SEWER TAP	\$0.00
WATER TAP	\$0.00
SWIMMING POOL RENTAL (PERSONNEL INCLUDED)	NIGHT \$75.00
SWIMMING POOL DAILY FEE WITHOUT PASS (COVERS "ALL" DAY)	\$5.00
SWIMMING POOL PASS (ADULT)	\$45.00
SWIMMING POOL PASS (SINGLE)	\$40.00
SWIMMING POOL PASS (FAMILY)	\$75.00
SWIMMING LESSONS WITHOUT SEASON PASS	\$4.00 / Lesson
SWIMMING POOL RED CROSS CARDS (REC'D EACH SESSION PASSED)	\$3.00 / CARD
STREET CUT	\$3.00 / SQ. FOOT
TRANSIENT MERCHANT LICENSE APPLICATION-PROCESSING FEE	\$25.00
-LICENSE FEE (SHALL BE PAID PER APPLICANT AND A LIKE FEE	\$10.00 / DAY
(FOR EACH ADDITIONAL EMPLOYEE OR ASSISTANT.)	\$50.00 / WEEK
	\$100.00 / MONTH

ALL EQUIPMENT BELOW WITH HOURLY RATES HAVE A ONE HOUR MINIMUM RENTAL.
 ONLY THE "AIR COMPRESSOR, HAMMER, TAMPER, AND SMALL AUGER" MAY BE RENTED WITHOUT A CITY WORKER.

80# HAMMER OR TAMPER W/HOSE 10.00 / HR.

AIR COMPRESSOR (RENTER TO PAY FOR ALL GAS USED)	25.00 / HR.
BACKHOE	85.00 / HR.
CONCRETE BREAKER (BACKHOE ATTACHMENT)	15.00 / HR.
DUMP TRUCK	85.00 / HR.
GENERATOR	35.00 / HR.
HAMMER POINTS	1.50 / HR.
HYSTER PACKER	85.00 / HR.
JET VAC	85.00 / HR.
LARGE WATER PUMP (3")	15.00 / HR.
MAINTAINER	85.00 / HR.
PAYLOADER	85.00 / HR.
SEWER TRUCK (ONLY AVAILABLE FOR RENTAL IN CITY LIMITS)	85.00 / HR.
SKID STEER	85.00 / HR.
SMALL AUGER	10.00 / HR.
SMALL WATER PUMP (1 1/2")	7.50 / HR.
STREET SWEEPER	85.00 / HR.
WATER TANK	20.00 / HR.

Resolution No. 12212015-03 (Payroll): Councilmember Overweg moved and Foxley seconded to approve Resolution No. 12212015-03 Payroll for 2016. Motion carried on a roll call vote of 5-0.

Resolution #12212015-03

WHEREAS, South Dakota Codified Law provides that the governing board of each municipal corporation shall publish with the minutes of the first meeting following the beginning of the fiscal year, or within thirty days thereafter, or in the minutes of the first meeting following the completion of salary negotiations with employees for that fiscal year, a complete list of all the salaries of all officers and employees and thereafter shall publish once any salary paid to any officer or employee who has been added or whose salary has been increased;

THEREFORE, be it, and it hereby is,

RESOLVED, by the City Council of Platte, South Dakota that the following salaries and wages be and the same are hereby approved for the year 2016.

Salaried Personnel

Brandon Semmler	\$45,893.575/Yr
David Sarne	\$37,874.200/Yr
Shauna Meyerink	\$49,635.040/Yr + \$50.00 per special meeting

Full Time Hourly Personnel

Lawrence Cole	\$14.000/Hr.
Dan DuFrain	\$17.978/Hr.
Kevin Kuiper	\$22.470/Hr.
Holly Voetberg	\$14.644/Hr.

Part Time Hourly Personnel

Jackie McCullough	\$10.558/Hr.+20% rentals
Duane Olson	\$10.558/Hr.
Dale Troll	\$8.550/Hr.
Jan Dufrain	\$2,533.80/Yr +20% rentals
Anita Nachtigal	\$9.270
IlaVae Antonsen	\$8.755
Miranda Brumbaugh	\$8.755
Georgia Johnson	\$8.755
MayLou Stanforth	\$8.755
Ellen Tegethoff	\$8.755
Certified Police Officer	\$14.33/Hr.
Non-Certified Police Officer	\$11.38/Hr.
Election Officials	\$9.00/Hr.

Mayor & City Council

Mayor	\$3,245 per year stipend + \$50.00 per meeting
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Council member \$1,622 per year stipend + \$50.00 per meeting

DATED: 12/21/2015

/s/
Steve Christensen
Mayor

ATTEST:
/s/
Shauna Meyerink
City Finance Officer

Executive Session: Councilmember Vanden Berge moved and Overweg seconded to enter into executive session at 8:31 p.m. for the discussion of personnel. Motion carried on voice vote. Mayor Christensen declared an end to executive session at 8:47 p.m.

COUNCIL COMMENTS. There being no further business before the City Council, **Boltjes moved and Hoppe seconded to adjourn the meeting at 8:52 p.m. Motion passed on voice vote.**

DATED: _____

By: _____
Steve Christensen

ATTEST: Mayor

Shauna Meyerink
City Finance Officer